

**COMMUNITY ORGANISATION, LEISURE AND CULTURE
SCRUTINY AND PERFORMANCE PANEL**

**Agenda
Item No.**

DATE: 16TH JUNE, 2005

6

ESTABLISHMENT OF WORKING GROUPS

Ward(s) All

Portfolios: Cllr Perry – Leisure and Culture
Cllr Zahid – Local Partnerships

Summary of report:

The report sets out details of the proposed working groups of the panel for the municipal year 2005/06.

Background papers:

None

Reason for scrutiny:

Members may wish to re-establish working groups to continue and complete reviews already commenced. The panel may also wish to establish additional working groups to deal with other issues on its work programme.

Signed:

Executive Director: Carole Evans

Date:

Resource and legal considerations:

In accordance with the constitution the panel may ask persons to attend to address them on matters under consideration and may pay to any advisors, assessors and other persons a reasonable fee and expenses for doing so.

Citizen impact:

All Citizens with a relevant interest in a matter will have the ability to contribute to the deliberations of a Scrutiny and Performance Panel.

Environmental impact:

Successful scrutiny can assist in shaping policy to make environmental improvements.

Performance management:

Scrutiny is an important and integral part of the council's performance management framework and can challenge, review and advise on service delivery, council activity and policy in order to improve performance.

Equality Implications:

All Citizens with a relevant interest in a matter will have the ability to contribute to the deliberations of a Scrutiny and Performance Panel.

Consultation:

Consultation with panel members will be required regarding their views on specific issues to be considered for scrutiny.

Vision 2008:

The work to be undertaken by the work groups will aim to achieve the Council's vision.

Contact Officer:

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1. PURPOSE OF THE REPORT

- 1.1 The purpose of the report is to provide members with background information to enable them to make a decision as to whether the working groups previously established should be re-established. The panel may also wish to establish additional working groups.

2. BACKGROUND

- 2.1 The Panel established 2 working groups during the last municipal year at its meeting in September 2004.

2.2 Disability Strategic Review Working Group

- 2.2.1 The working group commenced its review in October 2004 to investigate physical access to services in the borough and disability in employment, in particular the Council's performance in recruiting employees with a disability. The group, having met on a number of occasions, is in the process of completing its review for submission to an early meeting of the Panel in 2005/06

2.3 Community Association Funding Working group

- 2.3.1 The working group commenced its review in October 2004 to investigate the transforming youth services agenda; the proposed delegation of funding and the impact on community associations. The group, on the whole, has achieved its objectives, having made recommendations through the budget consultation process to identify funding gaps it has recognised.

- 2.3.2 The final review document is due to be submitted to the panel at an early meeting in 2005/06

3. Conclusion

- 3.1 The panel will need to consider re-establishing the working groups to enable the completion of the tasks set. It may wish to consider setting a deadline for the completion for both work group reports.

- 3.2 The panel may also wish to consider re-establishing the memberships agreed during the last municipal year to enable continuity of the work not yet completed. (Appendix 1 sets out memberships during 2004/05)

- 3.3 Consideration may also be given to establishing additional work groups in accordance with the work programme for the 2005/06 municipal year.

4 Recommendations

- That the panel re-establish the Community Association Funding & Disability Strategic Review Working Groups with the terms of reference identified in sections 2.2 and 2.3 of this report.

- That the re-established working groups be instructed to complete their reviews and submit their report to the panel at the meeting in September 2005.
- That the panel considers establishing a Procurement Gateway working group , in line with the panels previous recommendations, with terms of reference to be agreed.
- That any working group established by this panel, be requested to submit their final review document, or interim report to the panel, prior to the final meeting of the municipal year 2005/06 (13/4/06).

Community Association Working Group Membership 2004/05

Councillors

L. Beeley,
J. Beilby,
J. Cook,
K. Phillips,

Officers

Carol Mason - youth and community services,
Andy Driver - youth and community services,
Tim Challans - youth and community services,

Strategic Review of Disability Working Group Membership 2004/05

Councillors

J. Cook,
K. Phillips,
M. Arif,
P. Bott,
L. Beeley,

Officers

Sue Fox - access officer - corporate services
Lisa Koc - personnel officer (resources) - human resources