

Agenda item:



Walsall Council

Standards Committee

16 June 2008

Timetable of meeting dates for local assessment of complaints – 2008/09

Summary of Report

To advise the Committee of meeting dates for local assessment of complaints – 2008/09.

Recommendations

- (1) That the content of the report be noted;
- (2) That the Committee agrees the timetable of meeting dates for local assessment of complaints – 2008/09.

Resource and legal considerations

None arising from this report.

Citizen impact

None arising from this report.

Environmental impact

None arising from this report.

Performance and risk management issues

None arising from this report.

Equality implications

None arising from this report.

Consultation

None

Background papers

All published

Signed:

**Assistant Director of Legal
and Constitutional Services and Monitoring Officer**

Date: 2 June 2008

Contact Officer

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Member Services Officer

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At its meeting on 8 May 2008 the Standards Committee considered a report of the Assistant Director of Legal and Constitutional Services on the new ethical regime brought about by the Local Government and Public Involvement in Health Act 2007. The regime requires Standards Committees (sub committees thereof) to consider whether written allegations that members may have breached the code of conduct need to be investigated. This consideration has to be undertaken by the sub committee and written reasons for the resulting decision have to be supplied to the complainant.

Standards Board for England (SBE) guidance recommends that this initial assessment should take place within 20 working days of the complaint being received. In order to facilitate meeting this recommended timetable and at the request of this committee a schedule of meetings has been produced for the remainder of this municipal year. This will assist members of this committee in planning for other council business and managing their private affairs. The meetings will take place in conference rooms in the Town Hall from 10.00 am to 5.00 pm.

Whilst a meeting has been scheduled for each month for the whole day it is highly likely that not all dates or the available time will be required to conduct the business of the sub committees.

Where a meeting is to be held members will be served with papers at least five days prior to the meeting date and if no such meeting is required members will be informed of its cancellation.

When a review has been requested of a decision made by an assessment sub committee, then that could take place on the same dates identified but following the meeting of the assessment sub committee, but undertaken by a differently constituted review sub committee to that which took the original decision.

To assist with administration of the sub committees it would be helpful if

- a. members could identify which dates they would be available (if needed)
- b. members avoid sitting on consecutive meetings (thus allowing for assessments and reviews to be undertaken at the same meeting)

The committee is requested to note the draft timetable which is attached as appendix a and for members to identify which dates they would be available on appendix b.

Appendix a

Timetable of meeting dates for local assessment of complaints – 2008/09

To be held in a Committee Room in the Town Hall, Walsall with the room being available from 10.00 am to 5.00 pm

- Monday, 30 June 2008
- Monday, 28 July 2008
- Friday, 22 August 2008
- Monday, 29 September 2008
- Monday, 27 October 2008
- Monday, 24 November 2008
- Monday, 15 December 2008
- Monday, 19 January 2009
- Monday, 16 February 2009
- Monday, 23 March 2009
- Monday, 20 April 2009
- Monday, 18 May 2009

Appendix b

	Mr Mellor	Mr Bates	Mrs Bashir	Cllr Andrews	Cllr Pitt	Cllr Cassidy	Cllr Woodruff
30 June							
28 July							
22 Aug							
29 Sept							
27 Oct							
24 Nov							
15 Dec							
19 Jan 09							
16 Feb							
23 Mar							
20 April							
18 May							