

WALSALL LA/ CCG SENDI Joint Priorities 15.11.2017							
LEADERSHIP & GOVERNANCE							
	Objectives	Actions	Success criteria	Timescale	Outcomes	Evidence	
1	The view of Walsall CYP are considered at both a strategic and Operational Level LA Lead - Emma Thornbery CCG Lead – Rachel Jenkins						
	Ensure CYP/families/cares views are: Listened to Taken account of, at all stages of the graduated approach. Inform service planning/delivery Inc. vulnerable/hard to reach groups/ parents/carers, co-production. Jnt parent care/forum	Develop a joint communications/ engagement strategy and plan. Promote use of Local Offer	Local offer is clear with information on SEND/services incl. personal budgets etc	Dec' 2017	Joint Strategy. Consultation and Engagement plan. Feedback events.	Strategy in place (one page plan)	
		Raise profile of pupil voice with schools at SENCo forum	Pupils voice their views	Nov' 2017	Pupils are able to voice their views	SENCo forum agenda	
		Promote supporting documentation at schools SENCo forum	Schools gather & act on CYP's views	Nov' 2017	Pupils feel their views are important/acted on	Pupil passports profile/other documents	
		All Advice - providers record pupil views	Pupil views are gathered	Dec 17	Pupils views inform change	'You said/ we did'	
		Develop advice SOP/review date.	SOPS drafted	Dec' 2017	SOPS agreed	SOPS in place	
	Ensure CYP shape services and their views inform planning.	Establish processes to gather CYP's views, via groups etc Ensure consultation with groups SEND Branding/logo development - WHT/CDC Friends & Family/transition team, schools	CYP are widely consulted on their views	Feb 18	CYP inform service development	CYP shape services to meet needs	
		Develop a service change protocol. Share proposals with: CYP groups for views Commissioner actions e.g. Local Offer, transport, short breaks	Service change protocol reviewed by CYP	Dec' 2017	A service change protocol is in place	CYP complete protocols to inform changes	

Objectives	Actions	Success criteria	Timescale	Outcomes	Evidence		
The views of Walsall Parent/ Carers are considered at both a Strategic and Operational level. Leads – Jackie Ross, Susan Shannon Contact a Family - Emma Thornbery							
Ensure parents/carer's views are: Listened to and taken account of at all stages of the graduated approach	Raise profile of parent/carer voice with schools at SENCo forum	Parents/carers voices are heard and are influencing change	Sept' 2017 feed into Special School Hub's	Parental participation at operational/ strategic level special/ mainstream settings	You said/ we did		
	Promote schools supporting documentation at SENCo forum	Documentation in use to raise requests	Jan' 2018	Views inform developments	You said/ we did		
	Parent/carer views always sought/acted upon at Annual Review	Annual review views inform outcomes	Feb 18	Parents/carers inform their children's outcomes	Outcomes achieved		
	Independent support available	CYP/families/carers access independent advice/support	Dec 17	Impartial advice and guidance to inform CYP's care planning	Statistics on activity		
Ensure that parents/carers are involved at all levels in shaping services and their views inform planning.	Strengthen the process of seeking parent/carer views, user groups/ practices etc incl. a representative group	Parents/carers shape services to inform change	Feb 18	Parents/carers views inform service delivery model	CYP access services to meet needs		
	Develop a clear engagement protocol.	Service change protocol reviewed by CYP	Dec' 2017	A service change protocol is in place	CYP complete protocols to inform change		

	LOCAL OFFER Objectives	Action	Success Criteria	Timescale	Outcomes	Evidence	
2	Walsall's Local Offer provides clear, comprehensive, accessible and up-to-date information about the available provision and how to access it and ensures that provision is responsive to local needs and aspiration. LA Lead – Jackie Ross CCG Lead – Rebecca Johnson Audit work – Phil Wells, Kate Bargh, Susan Shannon						
2.1	Walsall's Local Offer has clear, up-to-date service information and how to access it.	Identify key person/resources to develop/maintain the local offer Funds to resource website development/university student	Local Offer up and running on the website	Dec' 2017 & Feb' 2018 – parent events	Feedback from various sources informs the content.	Website in place /number of hits Launch local offer in Jan' 18 link with health event	
2.2	Ensure appropriate CCG/Provider reps on the T&F group. Ensure active participation by CYP, parent/carers	Local offer informed by stakeholders. Active participation group of CYP, parents/carers.	Local offer is informed by all stakeholders	March 2018	A clear process to ensure the Local Offer is compliant/dynamic website	Stakeholders participation in website development	
	Ensure Local Offer provision is responsive to local needs/aspirations	Conduct an audit with stakeholders to determine if there is compliance e.g. accessibility, COP. Inclusion, monitoring CYP out of the borough	Local offer is well used	Post June 2017/	Local Offer – 1st port of call CYP/parents/carers for clear SEND info Action plan for non-compliance	Findings from stakeholder audit and resulting action plan	
		Ensure schools are aware of their statutory responsibilities (Local Offer, SEND information report – Code of Practice) include criminal justice and early help	Local offer informed and promoted by schools. Education schools on the local offer/SEND reforms	Nov' 2017	Provision of clear information to schools on their responsibilities.	Schools working within their statutory responsibilities	

	INCLUSION Objectives	Action	Success criteria	Timescale	Outcomes	Evidence	
3	To develop inclusive practice across all providers / data is shared, understood & acted on to ensure positive outcomes for CYP LA Leads – Margaret Wiredu, Claire Goss CCG Lead – Rebecca Johnson						
3.1	Develop inclusive practice with providers	Meet with providers to embed inclusive practice	Providers are on board with SEND	March 2018	CYP are at the heart of providers approach to care planning/delivery	CYP report that providers adopt an inclusive approach	
3.2	Ensure schools/ settings are aware of the expectations for inclusive practice/act within COP & Equality Act 2010	Disseminate information. Raise profile of inclusion with stakeholders (SENCo forum, Head Teachers Forum, Early Years Forum, SENDI briefings)	Schools etc are familiar with the expectations for inclusive practice	March 2018	School staff adhere to the requirement for inclusive practice	CYP report benefits from schools inclusive approach	
3.3		Pilot schools SEND review process to: Evaluate provision Demonstrate an appropriate graduated response to ensure CYP are fully included/needs met.	Schools pilot SEND review process	June 2018	Schools report on SEND review findings/ implement actions	CYP report their needs are fully met to include a graduated response	
3.4		Additional Resource Provisions Engage in SEND review: Evaluate provision Identify strengths/improvements		June 2018	ARPS report with recommendations	Number of panels in place and meeting	
3.5		Robust response developed to reduce the need to permanently exclude CYP from schools	Develop an approach to reducing CYP exclusion	June 2018	Implement an approach to reducing exclusion	Agreed approach to reducing exclusion	

	Objectives	Action	Success criteria	Timescales	Outcomes	Evidence	
3.6	All stakeholders to take responsibility for promoting inclusive practice & challenge Providers are inclusive/ adhere to EA 2010	Disseminate service expectations to ensure a consistent message to schools and settings.	All stakeholders are familiar with the expectations for inclusive practice	Nov 17/ March 2018	Stakeholders adhere to the requirement for inclusive practice	CYP report benefits from stakeholders inclusive approach	
		Develop a clear process for raising concerns when expectations for inclusion are not met.	Process agreed and in place	March 2018	Concerns are raised enabled by a clear process	Number of concerns dealt with	
		Review PRU/Alternative provision	Comprehensive review conducted	March 2018	Review findings/ recommendations	Action plan	
3.7	Gather and use data effectively	Identify data needed/analyse.	Needs assessment informing commissioning	November 2017	Accurate data enables focused support for vulnerable groups	SEND strategy reflects local need/ commissioning intentions	
3.8	Identify actions to achieve positive outcomes for CYP	SEN support Partnership working with SIP, SEN, school support to identify actions to improve outcomes	Effective use of data to inform actions	November 2017	Securing positive outcomes for CYP	SEND strategy reflects actions to improve CYP outcomes	
3.9	Ensure all CYP are placed in appropriate provision	Recommendations made based on needs analysis	Effective allocation of placements for CYP	Cabinet Report 25.10.2017	CYP access provision to meet need	CYP/families/ teacher(s) advise provision is appropriate	
		Special school places created as per recommendations	Commission specialist places		School places in increase	Number of new school places	
		Provide effective challenge/support to mainstream schools on inclusive practice	Audit inclusive practice		Inclusive practice is widespread across schools	Report on inclusivity	

	CO-ORDINATED EHCP ASSESSMENTS Objectives	Action	Success criteria	Timescale	Outcomes	Evidence	
4	To have in place a system for the delivery of timely and high quality Education, Health and Care Plans LA Lead – Claire Goss / Panel process CG and Denise Louthier CCG Lead – Dorothy Wilson						
4.1	Ensure Walsall works within the legal framework/timescales	Panel processes developed and embedded including complex case panels and supporting pathway. Health data essential	Update meeting Autumn Term 17	CYP needs met in a timely way	EHCPs in place within national timescales	CYP working towards plan outcomes. One performance reporting dashboard.	
		Capita One Developments	Secure email mechanism in place/online EHCP	Feb 18	Information shared securely	Improved process for secure email reported.	
		Advices received/CYP needs met in a timely way CSC/Health	All advice received from stakeholders to inform EHCP	Feb 18	Advice received on time	CYP are happy with advice	
		EHCP and Advice templates	Plan and advice template content confirmed	Feb 18	Templates agreed	Stakeholder happy with templates	
4.2	Pupil views sought/ acted upon at Annual Review assessment requests Advice providers record views of parents/carers	Annual Review processes Co-production	Stakeholders use documentation, ease of completion My Views/family conversation' complete 100% of need.	Feb 18	Pupils participate in annual review and are happy with the outcome.	Pupils report they are listened to/inform outcomes inc. parent/carers views.	
4.3	Tribunal – processes/ procedures	Develop / agree joint arrangements.	Process/procedures in place.	Feb 18	Clear protocol.	Application of arrangements.	
4.4	Mediation/resolution	Develop arrangements.	MOU.	Dec 17	Agreed MOU.	Apply the MOU.	

	COMMISSIONING Joint Objectives	Action	Success Criteria	Timescale	Outcomes	Evidence	RAG
5	Effective joint commissioning to ensure that the needs of Walsall's CYP are met LA Lead – David Demay CCG Lead – Rebecca Johnson/Dorothy Wilson, Dr Zoya Alhaswani DMO PBs/Panels DW/Jo Ricketts Tracey Everett						
5.1	Assessment of local need	Establish local prevalence data across health/LA/Public Health	Refresh of JSNA		Updated JSNA		
5.2	Data collection	Request to Public Health/Provider to support JSNA refresh	Agreement to refresh JSNA				
5.3	Resourcing joint arrangements – commissioning/ performance reports	Develop system for monitoring commissioned services Establish evidence base for service planning views CYP/Carer/Parents.	MOU in use. Performance dashboard in place	Nov 2017	CCG monitoring KPI's Needs assessment (PH)	MOU signed off. Performance Dashboard.	
5.4	Joint review of the range of services (LA and Health) that support YP with SEND	Commissioners to review service provision. Joint arrangements inc.protocol/ processes for EHC transition to be agreed at senior level	Commissioning framework and intentions for LA/CCG incl. Transition protocol		Joint Commissioning arrangements enable improved outcomes for CYP	CYP report achieving identified outcomes at review	
5.5	Joint commissioning – identify services to jointly commission SENDI input	Scope/develop a joint commissioning strategy, supporting framework – 3 years. and commissioning plan to reflect the needs of C&YP	Joint commissioning of services	Nov 2017	Strategy to ensure needs are understood/met. Joint plan on a page	Joint Commissioning framework in place	
5.6	Memorandum of Understanding (MOU)	Develop a joint MOU agreement Protocol/process for special/unusual commissioning requests/CHC	Joint MOU signed off and panels working to this.	Nov 2017	MOU/protocols in place overseen by SENDI Board.	MOU agreed and working effectively.	
5.7	Dispute resolution	Joint arrangements in place. Utilise pre-existing framework if available.	Utilise regional commissioning framework?	End Dec 2017	Referred to SENDI challenge board	Sn 75 agreement in place/unsigned	
5.8	Personal Budgets inc. Health; NHSE/InControl	Agree tool/governance 12-15 CYP currently with continuing care plans. Consult with parents/carers/Y	Agreed scope/policy for PBs.		PBs in place and promoted on the local offer	PBs working for families	

	Education sufficiency	Action	Success Criteria	Timescale	Outcomes	Evidence	
6	Ensuring sufficiency of specialist school places and pathways to ensure seamless transition to adulthood LA Leads – Phil Wells, Claire Goss , Kerry Wooton, Kerry Allward CCG Leads – Rebecca Johnson, Dorothy Wilson						
6.1	Develop all age disability service	Initial meeting held develop further plans	All age service in place.		Smoother transitions.	CYP accessing the service.	
6.2	Ensure all CYP have an appropriate school placement	Recommendations based on needs analysis	All CYP have an appropriate placement.	Cabinet Report date	All CYP placements are in line with their needs/wishes	CYP report they are happy with their placement	
6.3	16-25 Agenda Grow the market place Bespoke Placements	Post 16 places to be developed.	Market place which identified placements		Appropriate provision for CYP/adults	Young adults accessing bespoke placements	
6.4	Transitions 14-19	Develop job description for a postholder	Transition post appointed.		Process/support CYP in transition	CYP report achieving a good transition	

	INSPECTION Objectives	Action	Success Criteria	Timescale	Outcomes	Evidence	
7	LA/CCG alignment for Self-review/ Inspection Readiness; document re: review/development process LA Leads – Claire Goss, Phil Wells, Kate Bargh CCG Leads – Rebecca Johnson, Dorothy Wilson WHT Leads - Dr Zoya Alhaswani DMO Caroline Whyte, Linda Bromwich						
7.1	Disability audit tool	LA/CCG/WHT to upload key documents on SEND.	Aligned key documents uploaded to online SEND audit tool	Dec' 2017	Completed Tool LA/Health aligned on progress/ areas to develop	Local area RAG rating on performance to include gaps	
7.2	Joint SEND strategy – key objectives LA/CCG/WHT	Update the SEND Strategy to reflect health (high needs detail) Joint plan on a page	Joint SEND Strategy	Dec' 2017	Aligned LA/Health strategy	Joint SEND Strategy Joint plan on pg	
7.3	Reporting/ accountability arrangements in place LA/CCG.	SENDI Challenge Board reports to the CYPB CCG Governing Body identify GP SENDI Board	DMO JD updated Data collection/ performance monitoring	Quarterly Committee Reports	Updated JD for /Named Dr Safeguarding/ performance	DMO JD on SEND updated	
7.4	Governance arrangements for SEND reporting GP Lead	WHT to identify Senior leadership WHT reporting arrangements to CCG Governing Body/Quality & Safety/Commissioning Committee	Contract review SEND update reports to Health & Wellbeing Board (HWBB)/CCG Governing Body WHT Dashboard	SEND update reports to SENDI Challenge Board	Regular brief to DQT via WHT Quality Exec DMO quarterly reports Boards regularly briefed on SEND	Reports to: Quality/ Surveillance Commissioning SENDI Board	
7.5	Monitor/Agree EHC Plans within statutory timescales	Monitor health/education/social care elements, numbers, costs. Review commissioned services 0-25. Provider performance monitoring framework	Timely advice / ECVPs. Developments identified.	March 2018	CYP/families happy with EHCP content/timescale Joint action plan . Compliance/ activity reporting	Report identifies % of plans within timescales	
7.6	Data Sharing	Develop a DSA if none already exist	Secure email	Feb 17	No data breaches	Process in place	

Recommendations

To note the update report.

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