

# **Appendix A**

Winter Service Operational Plan 2023 - 2028

October 2023

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# INTRODUCTION

This document explains the Council's statutory responsibilities and operational procedures in respect of the management and maintenance of public highways within the borough during the winter period.

Under section 41(1) of the Highways Act 1980, the Council has a statutory duty to maintain public highways. The Council also has a duty under section 41(1) A of the Highways Act 1980 to ensure, so far as is reasonably practicable, that safe passage along a highway is not endangered by snow or ice.

Section 16(1) of The Traffic Management Act 2004 (England) requires authorities to do all that is reasonably practicable to manage the network effectively to keep traffic moving.

#### The Purpose of the Plan:

The Winter Service Plan establishes and implements contingency plans for dealing promptly and effectively with unforeseen weather conditions which impact on the public highway network within the borough.

The Winter Service Plan seeks to ensure, so far as reasonably practicable, that traffic on the public highway network keeps moving even in unforeseen weather conditions during the winter period and its safe passage is not endangered by snow and ice. The plan details arrangements in place to ensure that the council's statutory duties in respect of the management and maintenance of the highway network is being discharged during the winter period.

#### The Scope of the Plan

The plan sets out the arrangements for: treatment routes, the use of weather forecasting, personnel, plant and vehicles, communications, salt supply and distribution, performance monitoring, comprehensive details of salting routes, position of salt bins, record keeping and the decision making process which determines when the winter service response is delivered.

The council will deliver the general winter service response as and when weather conditions dictate to five pre-salting/snow clearance routes and eight retail based locations used by significant numbers of pedestrians.

A limited winter service network known as the resilience network will be treated when extremes of weather or resource shortages require the available resources to be concentrated on maintaining the operation of a minimum transport network. This will be undertaken to support the delivery of key essential services whilst maintaining economic activity where possible.

Requests for a winter service response that fall outside of this plan will only be considered once the requirements of this plan have been delivered and then within the constraints of any available resources.

# **Legislative Context**

Under section 41(1) of the Highways Act 1980 (the "HA 1980") the Council as the Local Highway Authority is under a statutory duty to maintain highways maintainable at public expense.

Section 111 of the Railways and Transport Safety Act 2003 amended section 41 (1) of the HA 1980 by the addition of section 41(A) which provides:

"In particular, a highway authority is under a duty to ensure, so far as is reasonably practicable, that safe passage along a highway is not endangered by snow or ice.

Section 150 of the Highways Act 1980 puts a responsibility on the highway authority to clear snow from the highway, but only if it is causing an obstruction.

Under Part 2 S16 of the Traffic Management Act 2004 (England) the Council as the Local Traffic Authority is under a statutory duty to manage the local road network to keep traffic moving.

#### The section states:

- (1) It is the duty of a local traffic authority to manage their road network with a view to achieving, so far as may be reasonably practicable having regard to their other obligations, policies and objectives, the following objectives:
  - (a) Securing the expeditious movement of traffic on the authority's road network; and
  - (b) Facilitating the expeditious movement of traffic on road networks for which another authority is the traffic authority.
- (2) The action which the authority may take in performing that duty includes, in particular, any action which they consider will contribute to securing:
  - (a) The more efficient use of their road network; or
  - (b) The avoidance, elimination or reduction of road congestion or other disruption to the movement of traffic on their road network or a road network for which another authority is the traffic authority;

and may involve the exercise of any power to regulate or co-ordinate the uses made of any road (or part of a road) in the road network (whether or not the power was conferred on them in their capacity as a traffic authority).

#### Guidance

In discharging the duties imposed, the Council has considered the recommendations contained within the National Winter Service Research Group practical guide for winter service, March 2019.

Given the scale of financial and other resources involved in delivering the Winter Service, it is therefore not reasonable either to:

- Provide the service on all parts of the network
- Ensure running surfaces are kept free of ice or snow at all times, even on the treated parts of the network

# **Winter Service Resilience Standards**

Overall winter period 1<sup>st</sup> October to 30<sup>th</sup> April

Core Winter Period 1st November to 31st March

Days Resilience (Overall Winter Period) 3 Days

Days Resilience (Core Winter Period) 6 Days

Minimum Salt Stocks (assume 20g/m2 spread rate)

|             | Normal               |                          | Minimum Stock         |                          |
|-------------|----------------------|--------------------------|-----------------------|--------------------------|
|             | treatment<br>network | Full Pre Season<br>Stock | Core Winter<br>Period | Overall Winter<br>Period |
|             | (tonnes run)         | (12days/48<br>runs)      | (6 days 24 runs)      | (3 days 12 runs)         |
| Carriageway | 60                   | 2880                     | 1440                  | 720                      |
|             |                      |                          |                       |                          |
|             |                      |                          |                       |                          |
| Total       |                      | 2880 tonnes              | 1400 tonnes           | 720 tonnes               |

Council decision Makers 4

Contractor duty officers 5

# Route treatment information

#### **Resilience Network Route (RNR)**

This route will be given priority during extreme weather conditions and situations where winter service operatives, salt stocks, plant and fuel for driving the plant is in short supply.

The primary purpose of this route treatment is to ensure a minimum transport network remains available to support the delivery of key essential services whilst maintaining economic activity where possible.

Because of the significance of activating the RNR, this will be undertaken in consultation with the council's Resilience team ensuring a joined up approach with Public Health to minimise the impact on vulnerable people.

The route will encompass the vast majority of the boroughs A road network and incorporates access to strategic medical facilities, Gas, Electricity, Water and Communications infrastructure. However, minor variations will exist as a direct consequence of practical issues associated with providing suitable turning facilities for the gritter fleet when road conditions are so extreme that the resilience network treatment has been triggered.

#### General precautionary salting & snow routes

351Km (218miles) of Walsall's highways will be subject to general precautionary salting and snow clearance out of a total length of highway within the Borough of approximately 856Km (532miles).

There are five general precautionary salting / snow clearance routes:

All routes comprise roads on the primary network and other roads carrying substantial volumes of traffic together with some roads with high risk of early ice formation. The routes include a number of established bus routes in residential areas, important industrial estate roads and road used by heavy commuter traffic at peak periods.

Footways are not routinely treated. However, during periods of snow fall and lying snow, resource is deployed to move snow from footways in eight retail based locations used by significant numbers of pedestrians.

General residential estate roads, Public Rights of Way and car parks are not routinely treated.

Coordination with the Council's Resilience team is an integral part of the delivery of the winter service response, with a strategic overview undertaken throughout the season.

#### **Schools**

Given the importance of the winter service in maintaining accessibility to schools, the provision of salt bins is offered to all schools within the borough on a cost recovery basis.

#### Waste collection routes

During snow fall and following the gritting of all scheduled routes, should resources be available they will be deployed to treat waste collection routes that are due for collection the following day.

#### **Response times**

All winter service personnel and plant are available on stand-by throughout the core winter period 1 November to 31 March.

- Completion of mobilisation following notification by the Decision Maker: 1 Hour
- Completion of route treatment following mobilisation: 4 Hours

#### Salt

Salt is stored in a purpose built salt barn at Apex Road Depot and used on a last in first out basis. To ensure appropriate spread rates continue to be applied to the road network, testing for particle size is undertaken by a United Kingdom Accreditation Service (UKAS) accredited laboratory and localised testing of moisture content is undertaken throughout the winter season. Loading is by mechanical shovel which includes a weighing mechanism.

Salt stock will be managed in accordance with the resilience standards identified in this plan.

The Council will routinely notify the Department for Transport (DfT) of its salt stock levels. At times of national salt shortage, the DfT will direct the distribution of salt stocks to regions of the country in most need.

#### **Spread Rates**

When undertaking precautionary salting for ice or treatment for snow, salt will be applied to all roads detailed in the operational plan at the spread rates determined by the decision maker.

During prolonged periods of snow it will be necessary to plough continuously from the onset to prevent build-up and compaction by traffic. Such ploughing should be combined with simultaneous salting as directed by the decision maker. However, once snow depths of 100mm have been reached, or when tackling snowdrifts, or when vehicles are operating on gradients, ploughing without salting may be permitted to allow the weight of the salt load to aid vehicle traction.

#### Personnel

#### **Staff Rotas**

The council maintains rotas of staff on call outside normal office hours. Robust arrangements are in place to supply staff resource when necessary. Contact will be by telephone (landline or mobile) plus email.

#### **Single/Double Manning Routes**

All salt spreading vehicles are single manned except when heavy snowfall occurs.

#### **Safe Working Practices**

All operations will comply with relevant codes of practice and Health and Safety Executive regulations including the working time directives.

#### **Training Arrangements**

The Council's highways maintenance contractor will ensure that all employees who drive winter maintenance vehicles hold the City and Guilds Winter Maintenance Operator's Certificate.

Further training is made available from time to time usually arising from service, legislative or operational procedure changes.

#### **Operation Snowfall**

A training exercise for all winter service personnel is held prior to the start of the overall winter period. This exercise is used to demonstrate the treatment routes are still suitable for the gritter fleet to travel along and all plant, machinery and personnel are in a state of readiness for the winter season.

#### **PLANT AND VEHICLES**

#### Fleet Inventory (Summary)

| 2 | No | 18 tonne permanently bodied gritter lorries |
|---|----|---|
| 3 | No | fast swap demountable bodies                |
| 2 | No | Hand spreaders                              |

Fuel is stored at the Apex Road Depot but may also be obtained from commercial

suppliers if necessary.

#### **Weather Forecasts**

Detailed weather forecast information is provided by the Councils service provider MetDesk. Detailed forecast information is made available to the decision maker to assist with determining the appropriate winter service response.

The decision maker will be available 24 hours per day to receive forecasts and to consult with the meteorological consultant.

In normal circumstances, the following forecasts will be received, monitored and acted upon, as appropriate, by the decision maker:

| No | TARGET TIMES | INFORMATION   |
|----|--------------|---|
| 1  | 0730 hours   | Morning summary   |
| 2  | 1230 hours   | 24 hour and 2 - 5 day text forecast for the West Midlands                                 |
| 3  | 1630 hours   | Site specific temperature and dew point forecast graphs & text forecasts with probability |
| 4  | 2130 hours   | Evening summary   |

- Any dramatic changes, for example, snow or wash-off, is reported to the decision maker immediately, at whatever time this occurs.
- Significant weather changes will be notified to the decision maker via mobile telephones

Significant weather changes are defined as:

- When the road surface minimum temperature is between plus 5 degrees Celsius and minus 5 degrees Celsius, a temperature difference of more than 2 degrees Celsius is sustained for more than one hour between the forecast temperature curve and the actual temperature curve;
- ii. When there is a change of road frost status (from non-forecast to forecast or vice versa);
- iii. When there is a change of snow status (from non-forecast to forecast or vice versa).

A network of "ICELERT" automatic sensors located within the borough and wider West

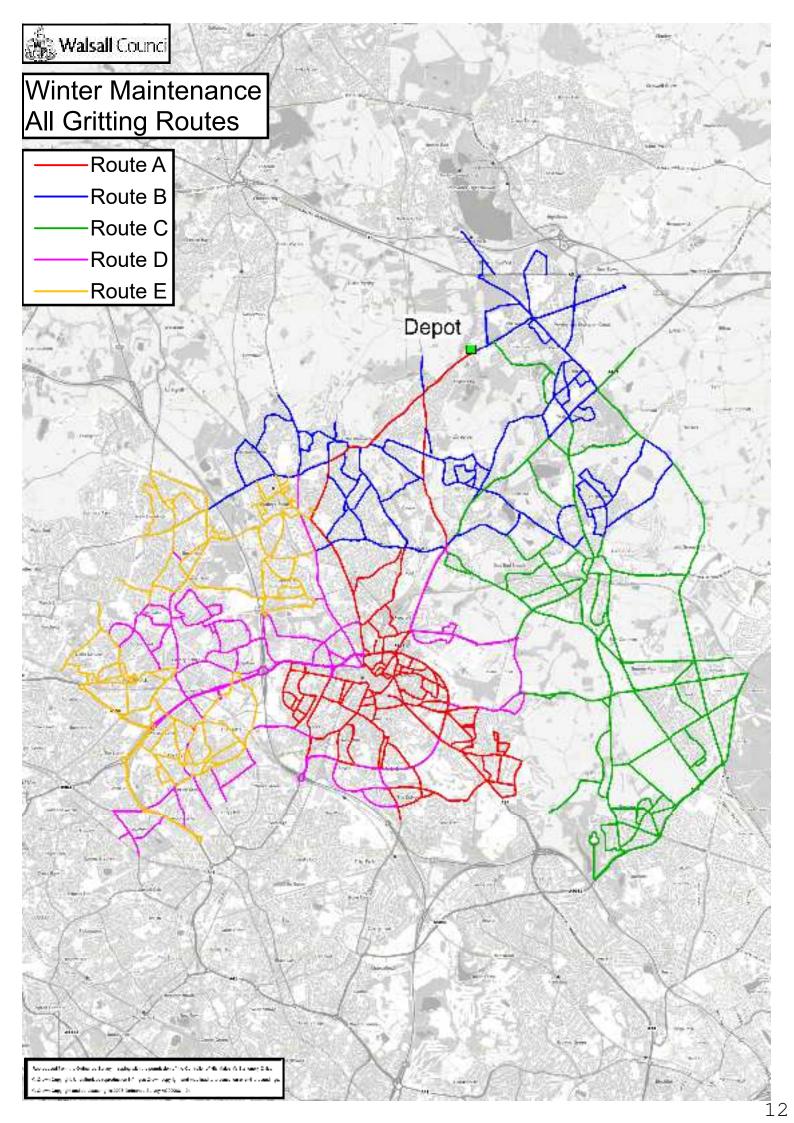
Midlands region provide real time information to the decision maker to aid their decision making.

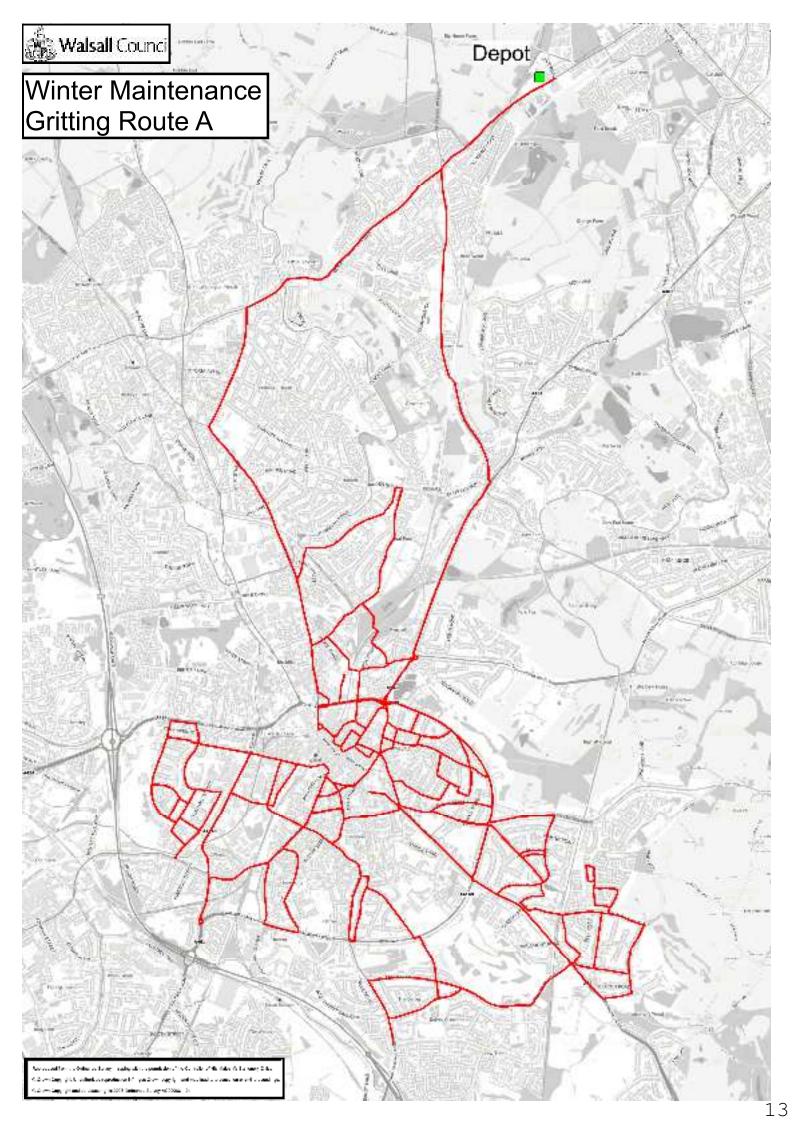
# **Resilience Network Route**

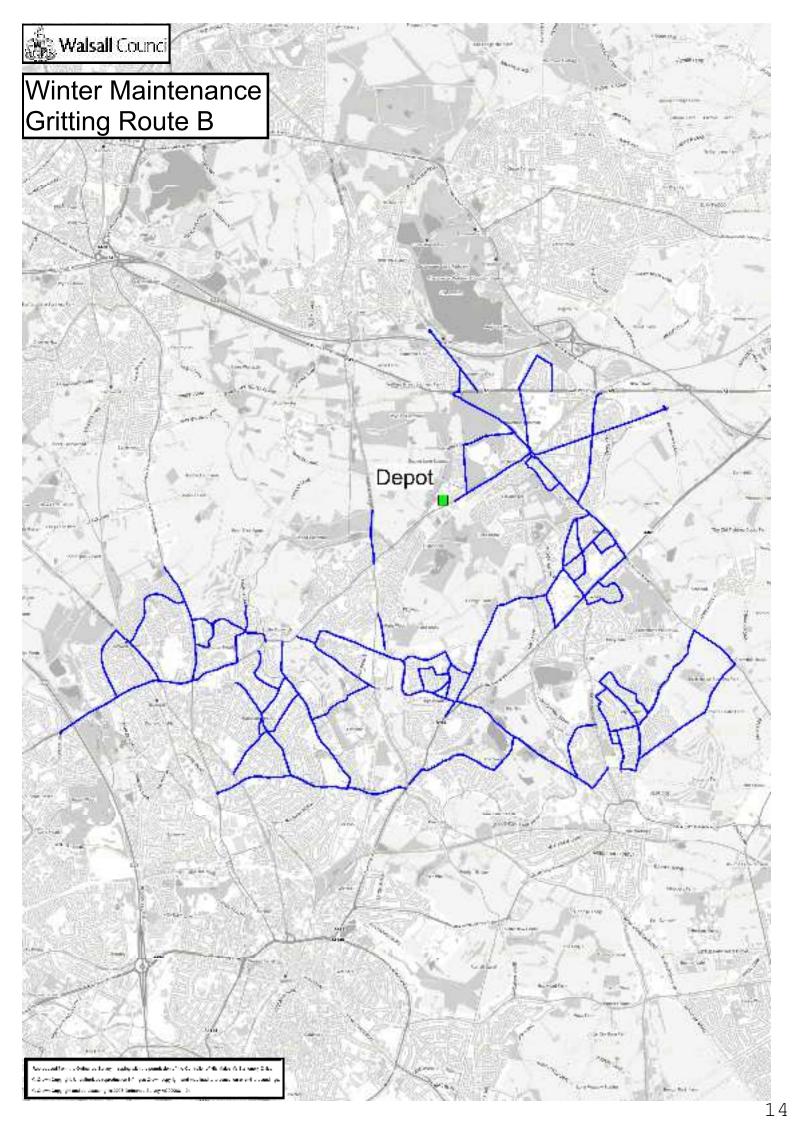


# Precautionary Salting & Snow Routes

**Routes 1 – 5** 

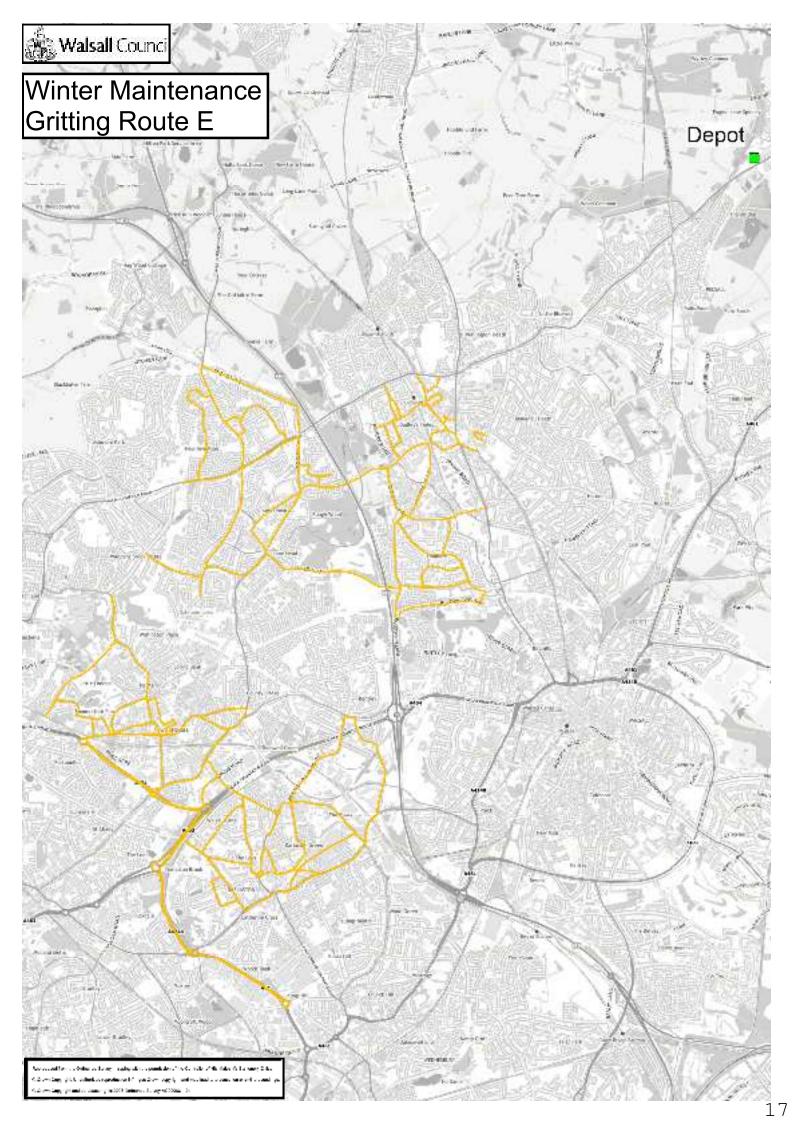












# **Town and District centres Footway Treatment Routes**

# Walsall Town Centre – Hand Gritting Footway gritting route No. 1

| Road  | Instruction / Direction |
|---|-------------------------|
| START GRITTING                              |                         |
| STAFFORD ST JUNCTIONTION OF                 | PROCEED TO              |
| LITTLETON ST                                |                         |
| TOWNEND SQUARE                              | TURN INTO               |
| ST PAULS STREET TO HATHERTON                |                         |
| ROAD  | TURN LEFT               |
| HATHERTON ROAD TO LICHFIELD ST              |                         |
| STOP GRITTING                               | RETURN TO               |
| HATHERTON STREET                            |                         |
| START GRITTING                              |                         |
| HATHERTON STREET TO LITTLETON               |                         |
| ST LITTLETON OTREET TO LOWER                | TUDN DIQUIT             |
| LITTLETON STREET TO LOWER                   | TURN RIGHT              |
| FORSTER ST<br>LOWER FORSTER ST TO HATHERTON | TUDN DICUT              |
| ROAD  | TURN RIGHT              |
| HATHERTON ROAD TO LICHFIELD ST              | TURN LEFT               |
| LICHFIELD ST TO JUNCTIONTION OF             | TURN LEFT               |
| BROADWAY                                    | TORN ELI I              |
| STOP GRITTING                               |                         |
| LICHFIELD ST JUNCTIONTION                   | RETURN TO               |
| HATHERTON ROAD                              |                         |
| START GRITTING                              |                         |
| LICHFIELD ST TO LEICESTER ST                | PROCEED TO              |
| LICHFIELD STREET                            | TURN RIGHT              |
| DARWALL ST TO BRIDGE ST                     | TURN LEFT               |
| DARWALL ST TO HATHERTON ST                  | TURN AROUND             |
| DARWALL TO TOWER STREET                     | TURN AROUND             |
| TOWER ST TO LICHFIELD ST                    | TURN LEFT               |

| STOP GRITTING                    |             |
|----------------------------------|-------------|
| LICHFIELD ST JUNCTIONTION BRIDGE | PROCEED TO  |
| ST                               |             |
| START GRITTING                   |             |
| BRIDGE ST TO ST PAULS ST         | INTO        |
| ST PAULS ST TO BUTLERS PASSAGE   | TURN LEFT   |
| BUTLERS PASSAGE                  | TURN RIGHT  |
| PARK ST                          | PROCEED TO  |
| WISEMORE                         | TURN LEFT   |
| MARSH ST TO STATION ST           | TURN LEFT   |
| STATION ST TO PARK ST            | TURN AROUND |
| STATION ST TO BRIDGEMAN ST       | TURN LEFT   |
| BRIDGEMAN ST TO BRADFORD PLACE   | TURN RIGHT  |
| BRADFORD PLACE TO BRADFORD ST    | TURN RIGHT  |
| BRADFORD ST TO VICARAGE PLACE    | TURN AROUND |
| STOP GRITTING                    | PROCEED TO  |
| BRADFORD ST JUNCTIONTION         |             |
| BRADFORD PLACE                   | DD0055D T0  |
| START GRITTING                   | PROCEED TO  |
| BRADFORD PLACE                   | PROCEED TO  |
| BRADFORD ST                      | PROCEED TO  |
| THE BRIDGE                       |             |
| BRIDGE ST                        |             |
| STOP GRITTING                    |             |

# **Walsall Town Centre – Hand Gritting**

Footway gritting route No. 2

| Road                           | Instruction / Direction |
|--------------------------------|-------------------------|
| START GRITTING                 |                         |
| LOWER RUSHALL ST AT            | PROCEED ALONG           |
| JUNCTIONTION OF BROADWAY       |                         |
| LOWER RUSHALL ST TO WHITTIMERE | TURN RIGHT              |
| ST                             |                         |
| WHITTIMERE ST TO INTOWN ROW    |                         |
| GRIT ALL INTOWN ROW            | RETURN TO               |
| LOWER RUSHALL ST               | TURN RIGHT              |
| LOWER RUSHALL ST TO WAREWELL   | TURN LEFT               |
| ST                             |                         |
| WAREWELL ST TO UNION ST        | TURN RIGHT              |
| UNION ST TO PADDOCK LANE       | TURN RIGHT              |
| PADDOCK LANE TO BALL ST        | TURN RIGHT              |
| BALL ST TO WAREWELL ST         | TURN AROUND, RETURN TO  |
| PADDOCK LANE                   | TURN RIGHT              |
| PADDOCK LANE TO ABLEWELL ST    | TURN RIGHT              |
| ABLEWELL ST TO TANTARRA ST     | TURN LEFT               |
| TANTARRA ST ABLEWELL ST        | TURN LEFT               |
| ABLEWELL ST TO BOTT LANE       | TURN LEFT               |
| BOTT LANE TO UNION ST          | TURN LEFT               |
| UNION ST TO PADDOCK LANE       | TURN LEFT               |
| STOP GRITTING                  | PROCEED ALONG           |
| PADDOCK LANE TO ABLEWELL ST    | TURN LEFT               |
| START GRITTING                 |                         |

| LIDDED DUCUALL CT               | DDOCEED TO                    |
|---------------------------------|-------------------------------|
| UPPER RUSHALL ST                | PROCEED TO                    |
| PEAL ST                         | PROCEED TO                    |
| DUDLEY ST TO JUNCTIONTION OF    |                               |
| UPPER HALL LANE                 | FOLLOW                        |
| UPPER HALL LANE TO CALDMORE     |                               |
| ROAD                            | TURN LEFT                     |
| CALDMORE ROAD TO DUDLEY ST      |                               |
| STOP GRITTING                   | RETURN TO                     |
| CALDMORE ROAD JUNCTIONTION      | TETOTAL TO                    |
| UPPER HALL ST                   |                               |
| START GRITTING                  |                               |
|                                 | DD00FFD TO                    |
| CALDMORE RD JUNCTIONTION UPPER  | PROCEED TO                    |
| HALL LANE TO JUNCTIONTION LOWER |                               |
| HALL LANE                       | TURN RIGHT                    |
| LOWER HALL LANE TO END          |                               |
| STOP GRITTING                   | TURN AROUND AND PROCEED TO    |
| JUNCTIONTION NEWPORT ST         | TURN RIGHT                    |
| START GRITTING                  |                               |
| NEWPORT ST TO LITTLE NEWPORT ST | TURN LEFT                     |
| LITTLE NEWPORT ST TO END        |                               |
| STOP GRITTING                   | TURN AROUND AND RETURN TO     |
| NEWPORT STREET                  | TURN LEFT                     |
|                                 | I UNIN LEFT                   |
| START GRITTING                  |                               |
| NEWPORT ST TO BRADFORD ST       | TURNU FET AND DROOFFE TO      |
| STOP GRITTING                   | TURN LEFT AND PROCEED TO      |
| BRADFORD ST JUNCTIONTION WITH   |                               |
| CALDMORE ROAD                   |                               |
| START GRITTING                  |                               |
| CALDMORE ROAD TO BRADFORD       |                               |
| LANE                            | TURN RIGHT                    |
| BRADFORD LANE TO VICARAGE       |                               |
| PLACE                           | TURN LEFT                     |
| VICARAGE PLACE TO MOUNTRATH ST  | TURN LEFT                     |
| MOUNTRATH ST TO CALDMORE ROAD   | TURN RIGHT                    |
| CALDMORE TO VICARAGE PLACE      | TURN RIGHT                    |
|                                 | TUNN KIUNTI                   |
| VICARAGE PLACE TO JUNCTIONTION  |                               |
| BRADFORD ST                     | TUDAL A DOLING AND DOCCESS TO |
| STOP GRITTING                   | TURN AROUND AND PROCEED TO    |
| DUDLEY ST JUNCTIONTION GEORGE   | TURN LEFT                     |
| ST                              |                               |
| START GRITTING                  | TURN RIGHT                    |
| GEORGE ST TO HIGH ST            | TURN LEFT                     |
| HIGH ST TO GOODALL ST           |                               |
| GOODALL ST TO BRIDGE ST         |                               |
| STOP GRITTING                   | TURN AROUND AND RETURN TO     |
| GOODALL ST JUNCTIONTION FREER   |                               |
| ST                              | TURN RIGHT                    |
| START GRITTING                  | TURN RIGHT                    |
| FREER ST TO UPPER BRIDGE ST     |                               |
|                                 |                               |
| UPPER BRIDGE ST TO LOWER        |                               |
| RUSHALL ST                      |                               |
| STOP GRITTING                   |                               |

# **Darlaston Town Centre – Hand Gritting**

Footway gritting route No. 3

| Road                                  | Instruction / Direction |
|---------------------------------------|-------------------------|
| START GRITTING                        |                         |
| NEW STREET JUNCTIONTION OF            | PROCEED TO              |
| CHURCH STREET                         |                         |
| JUNCTIONTION OF ST LAWRENCE           | TURN LEFT               |
| WAY                                   | TURN RIGHT              |
| ST LAWRENCE WAY TO                    |                         |
| JUNCTIONTION PINFOLD STREET           | TURN AROUND             |
| PINFOLD STREET TO END OF SHOPS        | TURN LEFT               |
| PINFOLD STREET TO KING STREET         |                         |
| PRECINCT                              | TURN LEFT               |
| KING STREET PRECINCT TO THE FOLD      | TURN LEFT               |
| THE FOLD                              | TURN RIGHT              |
| KING STREET PRECINCT TO NEW           | TURN AROUND             |
| STREET                                | TUDALLEET               |
| VICTORIA ROAD TO SLATER STREET        | TURN LEFT               |
| RETURN TO JUNCTIONTION OF             | TUDN DIOLIT             |
| CRESCENT ROAD AND VICTORIA            | TURN RIGHT              |
| ROAD                                  |                         |
| CRESCENT ROAD TO PICTUREDROME         |                         |
| WAY                                   | TUDN DICUT              |
| PICTUREDROME WAY TO INCLUDE ALLEY WAY | TURN RIGHT<br>TURN LEFT |
| FROM PICTUREDROME WAY TO KING         | IUNN LEF I              |
| FROM FIGIUREDRUME WAT TO KING         |                         |

| STOP GRITTING                 |
|-------------------------------|
| WALSALL ROAD TO END OF SHOPS  |
| CRESCENT ROAD TO WALSALL ROAD |
| STREET PRECINCT               |

# Willenhall Town Centre – Hand Gritting

Footway gritting route No. 4

| Road  | Instruction / Direction |
|---|-------------------------|
| START GRITTING                              | manachon / Direction    |
| WAKES GROUND CAR PARK                       | PROCEED TO              |
| WALSALL ST TO JUNCTIONTION OF               | TO END AND RETURN       |
| BATH ST                                     | TO END THE TRETONIN     |
| WALSALL STREET TO BILSTON ST                | TURN LEFT               |
| BILSTON STREET TO END OF SHOPS              | RETURN                  |
| NEW ROAD TO END OF SHOPS                    | RETURN                  |
| BUS STOP AT END OF MARKET PLACE             | TURN LEFT               |
| MARKET PLACE TO JUNCTIONTION                |                         |
| WOLVERHAMPTON STREET                        | TURN LEFT               |
| WOLVERHAMPTON STREET TO                     |                         |
| JUNCTIONTION OF GOMER STREET                | TURN RIGHT              |
| GOMER ST TO HEALTH CENTRE                   |                         |
| STOP GRITTING                               | RETURN TO               |
| JUNCTIONTION WOLVERHAMPTON                  |                         |
| STREET AND MARKET PLACE                     | TURN LEFT               |
| START GRITTING                              |                         |
| STAFFORD STREET (TO INCLUDE ALL             |                         |
| ALLEYWAYS) TO TEMPLE BAR ISLAND             |                         |
| STOP GRITTING                               | RETURN TO               |
| STAFFORD STREET TO JUNCTIONTION             |                         |
| OF UNION STREET                             | TURN LEFT               |
| START GRITTING                              |                         |
| UNION ST TO JUNCTIONTION OF                 | TURN BIOLIT             |
| LICHFIELD ST                                | TURN RIGHT              |
| LICHFIELD ST TO JUNCTIONTION OF             | TUDALLEET               |
| CLEMSON STREET                              | TURN LEFT PROCEED TO    |
| CLEMSON ST TO END                           | TURN LEFT, PROCEED TO   |
| LOWER LICHFIELD ST<br>LOWER LICHFIELD ST TO | TURN RIGHT              |
| JUNCTIONTION LICHFIELD ST                   | TURN RIGHT              |
| LICHFIELD ST TO ANGEL PASSAGE               | TURN LEFT               |
| ANGEL PASSAGE TO MARKET PLACE               | TURN LEFT               |
| MARKET PLACE TO PASSAGEWAY                  | TURN LEFT               |
| PASSAGEWAY TO LICHFIELD ST                  | TURN LEFT               |
| LICHFIELD ST TO CROSS ST                    | TURN LEFT               |
| CROSS ST TO MARKET PLACE                    | RETURN TO               |
| LICHFIELD ST                                | TURN RIGHT              |
| LICHFIELD ST TO JUNCTIONTION OF             | TOTALLA                 |
| LIGHT ILLE OF TO CONCINCTION OF             |                         |

| WALSALL ST    |  |
|---------------|--|
| STOP GRITTING |  |

# **Bloxwich Town Centre – Hand Gritting**

Footway gritting route No. 5

| Road  | Instruction / Direction   |
|---|---------------------------|
| START GRITTING                                |                           |
| THE PINFOLD BY HEALTH CENTRE                  | PROCEED TO                |
| HIGH STREET                                   | TURN RIGHT AND PROCEED TO |
| ALONG HIGH STREET TO                          |                           |
| JUNCTIONTION PARK ROAD                        | PROCEED ALONG             |
| PARK ROAD TO JUNCTIONTION TO                  |                           |
| JUNCTIONTION CEMETERY WAY                     | TURN RIGHT                |
| CEMETERY WAY TO END                           | RETURN TO                 |
| JUNCTIONTION PARK ROAD                        | TURN RIGHT                |
| PARK ROAD TO JUNCTIONTION OF                  | TURN LEFT                 |
| LICHFIELD ROAD                                |                           |
| LICHFIELD ROAD TO JUNCTIONTION                | TURN LEFT                 |
| OF HIGH STREET                                |                           |
| HIGH STREET TO JUNCTIONTION OF                | TURN RIGHT                |
| WOLVERHAMPTON ROAD                            |                           |
| WOLVERHAMPTON ROAD TO SAMUEL                  | TURN LEFT                 |
| ST  |                           |
| SAMUEL ST TO JUNCTIONTION HIGH                | TURN RIGHT                |
| STREET  | TUDNINTO                  |
| HIGH STREET TO JUNCTIONTION                   | TURN INTO                 |
| MARKET PLACE                                  |                           |
| MARKET SQUARE, GRIT MARKET                    |                           |
| SQUARE (INCLUDING WALK WAY TO                 | TURN RIGHT INTO           |
| ELMORE ROW CAR PARK)                          | TURN RIGHT INTO           |
| ELMORE ROW                                    | PROCEED TO                |
| JUNCTIONTION TO ELMORE GREEN                  | TURN LEFT                 |
| ELMORE GREEN TO JUNCTIONTION HIGH STREET      | TURN AROUND PROCEED TO    |
| HIGH STREET<br>  CHURCH MOAT WAY JUNCTIONTION |                           |
| ELMORE GREEN                                  | TURN RIGHT                |
| CHURCH MOAT WAY TO                            | TOTAL RIGHT               |
| JUNCTIONTION ELMORE ROAD                      | TURN RIGHT                |
| ELMORE ROW TO HIGH STREET                     |                           |
| STOP GRITTING                                 |                           |
| STOP GRITTING                                 |                           |

# **Brownhills Town Centre – Hand Gritting**

Footway gritting route No. 6

| Road   | Instruction / Direction   |
|--|---|
| START GRITTING   |   |
| SILVER STREET JUNCTIONTION HIGH ST SILVER STREET TO HIGH STREET HIGH ST TO MARKET PLACE MARKET PLACE HIGH STREET TO RAVENSCROFT (TO INCLUDE ALL PASSAGEWAYS) RAVENSCROFT AND GRIT RAVENSCROFT INCLUDING STEPS TO CAR PARK HIGH STREET HIGH STREET TO ISLAND HIGH STREET TO CHURCH ROAD CHURCH ROAD TO SHORT STREET SHORT STREET TO GREAT CHARLES STREET SHORT STREET TO BRICKLIN STREET BRICKLIN STREET TO HIGH STREET | PROCEED ALONG TURN LEFT TURN LEFT TURN INTO RETUN TO TURN LEFT TURN AROUND TURN LEFT TURN LEFT TURN AROUND TURN LEFT TURN AROUND TURN LEFT TURN AROUND TURN RIGHT |

# Aldridge Town Centre – Hand Gritting

Footway gritting route No. 7

| Road                         | Instruction / Direction    |
|------------------------------|----------------------------|
| START GRITTING               |                            |
| ROOKERY LANE JUNCTIONTION    | PROCEED ALONG              |
| PORTLAND ROAD                |                            |
| PORTLAND ROAD TO LIBRARY     | TURN RIGHT                 |
| LIBRARY TO MAGISTRATES COURT | TURN AROUND AND RETURN TO  |
| ROOKERY LANE                 | TURN LEFT                  |
| ROOKERY LANE TO LITTLE ASTON | TURN LEFT                  |
| ROAD                         |                            |
| LITTLE ASTON ROAD TO ANCHOR  | TURN LEFT                  |
| ROAD                         |                            |
| HIGH STREET TO END INCLUDING |                            |
| BAKERS LANE                  |                            |
| STOP GRITTING                | TURN AROUND AND PROCEED TO |
|                              |                            |
| LEIGHSWOOD ROAD              |                            |
|                              |                            |
| START GRITTING               | TURN AROUND AND PROCEED TO |
| LEIGHSWOOD ROAD INFRONT OF   | TURN AROUND AND PROCEED TO |
| SHOPS                        |                            |
|                              |                            |

| JUNCTIONTION OF ANCHOR ROAL | )             |
|-----------------------------|---------------|
| BYPASS AND ANCHOR ROAD      | TURN RIGHT    |
| ANCHOR ROAD TO PORTLAND RO  | )AD           |
| PORTLAND ROAD TO ROOKERY L  | ANE TURN LEFT |
| STOP GRITTING               |               |

#### Pelsall High Street - Hand Gritting

Footway gritting route No. 8

| Road  | Instruction / Direction    |
|---|----------------------------|
| START GRITTING  |                            |
| HIGH STREET JUNCTION CHAPEL STREET TO JUNCTIONTION HIGHFIELD ROAD TO JUNCTIONTION OLD TOWN LANE STOP GRITTING | PROCEED ALONG<br>TURN LEFT |

# **Salt Bins**

Salt bins are provided for use on the public highway in locations not treated as part of the precautionary salting route treatment.

Salt bins are located in areas where residents can gain access to salt stocks for the treatment of their road and pavement. Salt bin stocks are not for use on private property.

Requests for salt bins will be assessed against the criteria detailed within this plan. Only those locations meeting the criteria will be considered for the placement of a salt bin.

Salt bins will be regularly monitored for stock levels and will be replenished as soon as practicable. However, priority will always be given to the precautionary treatment of the defined winter treatment network should there be a need to conserve resources. During any national salt shortage a mixture of salt/grit will be used for replenishment of salt bins due to the need to conserve salt for the strategic route network

For environmental reasons, salt stocks will only be deposited at the roadside in approved salt bins.

# **LOCATION OF SALT BINS**

Subject to in year variations

| Aldridge Road, Streetly  |
|--|
| Albion Road, Willenhall - side of number 48                        |
| Aldridge Road, Walsall – opposite airport entrance                 |
| Ambergate Close, Bloxwich - outside number 6                       |
| Aviemore Crescent, Pheasey outside number 33                       |
| Banks Street, Willenhall - junction Ames Street (End Of            |
| Belinda Close)   |
| Bankside Crescent, Streetly junction Hundred Acre Road             |
| Barcroft   |
| Barr Common Close - on grass verge, Aldridge                       |
| Barr Common Road junction of Longwood Road Aldridge                |
| opposite number 42   |
| Beacon Hill, Streetly - opposite Chevrons on verge                 |
| Beacon Rd, Pheasey - on verge in service road junction             |
| Hillingford Rd   |
| Beacon Road, Pheasey - opposite Bridle Lane, in bus layby          |
| Beatrice Street, Bloxwich - junction Green Lane                    |
| Beaufort Way, Aldridge   |
| Beechcroft Crescent adjacent to number 49                          |
| Beechcroft Crescent opposite number 3                              |
| Beechdale Library  |
| Beechy Close, Pheasey - outside number 1                           |
| Belivedere Road, Walsall - opposite number 2                       |
| Bentley Drive outside number 68 - junction Edward street and       |
| Bentley New Lane   |
| Bentley Place – outside number 10 Bentley Drive                    |
| Berryfields junction Linley Wood Road, Aldridge                    |
| Bescot Crescent - opposite number 1, Walsall - junction            |
| Wednesbury Road  |
| Bilston Street, Willenhall - on bridge before Rosehill Gardens     |
| outside LP14 Birmingham Rd , Walsall - opposite Merrions Close (on |
| footway)   |
| Birmingham Road, Walsall - opposite Skip Lane (on footway)         |
| Blackwood Avenue outside number 5                                  |
| Blakemore Road, Walsall Wood - junction Druids Walk                |
| Blithfield Road  |
| Bloxwich Library   |
| Bloxwich Cemetery  |
| Blue Cedar Drive   |
| Boatmans Lane, Walsall Wood - Lathams Bridge near Binary           |
| House  |
| Boundary Road, Streetly outside number 2 - junction                |
| Goodwood Drive   |
|  |

| Bridge Street, Clayhanger junction High Street             |
|--|
| Bridgeman Street, Walsall - opposite Station Street        |
| Bridgnorth Grove, Willenhall - opposite number 2           |
| Broad Lane, Bloxwich (on embankment opposite 112 Tintern   |
| crescent)  |
| Broadway North, Walsall - opposite number 36               |
| Broadway Safer Working Partnership                         |
| Burnside Gardens, Park Hall, Walsall junction Lodge Rd     |
| outside number 30  |
| Byeways, Bloxwich - (side of number 93 Stoney Lane)        |
| Caldmore Road, Walsall - next to lamp column 8 - opposite  |
| number 54  |
| Camden Street - next to number 38, Walsall Wood - junction |
| Black Cock Bridge  |
|  |
| Carlton Avenue, Pheasey - junction Carlton Croft           |
| Castle Street, Brownhills - junction Castle Close          |
| Castlefort Road, Walsall Wood - junction Fort Crescent     |
| Cedar Avenue, Brownhills                                   |
| Charlemont Road, Walsall - junction Camberra Road          |
| Charlesdale Drive, Aldridge – outside number 1             |
| Chase Road, Brownhills                                     |
| Chepstow Road, Bloxwich                                    |
| Churnhill Road, Aldridge outside shops                     |
| Clockmill Road, Pelsall - junction Clockmill Avenue        |
| Coltham Road, Willenhall - junction Wood Lane              |
| Comsey Road, Pheasey – outside number 34                   |
| New Invention, The Square                                  |
| Coppice Lane, Willenhall - opposite Amery Club             |
| Cotswold Grove, Willenhall                                 |
| Countess Street, Walsall                                   |
| ,  |
| Crail Grove, Pheasey                                       |
| Darlaston Library  |
| Darlington Street - opposite number 6, junction New Cross  |
| Street   |
| Daw End Lane junction Lime Grove                           |
| Dolphin Close, Walsall                                     |
| Dunbar Grove, Pheasey outside number 1                     |
| Earl St, Walsall   |
| Elmstead Close - opposite number 1 - junction Downham      |
| Close, Walsall   |
| Elmtree Road, Streetly - junction Cherrywood Road outside  |
| number 3   |
| Erdington Road, Streetly - side of number 119 in Hayfield  |
| Grove  |
| Farrier Road, Pheasey – outside number 28 junction Crome   |
| Road   |
| Featherstone Road, Streetly junction Hardwick Road         |
| Field Maple Drive, Streetly                                |

| Field Road, Bloxwich, junction Victoria Avenue                        |
|---|
| Foley Road East, Streetly   |
| Foley Road West, Streetly - outside Foley Arms pub                    |
| Foley Road West, Streetly - opposite Hazelwood Road                   |
| Fordbrook Lane, High Heath - opposite number 73                       |
| Foxwood Avenue, Birmingham – outside number 4                         |
| Garnet Avenue, Pheasey – outside number 1                             |
|   |
| Glebe Street, Walsall - outside Social Security building              |
| Gough Street, Willenhall – outside number 74 Stringes Lane            |
| Greenwood Road/Hillside, Aldridge - junction of Hill View             |
| Harden Road, Goscote (on Coalpool bridge opposite 258                 |
| Harden Road)  |
| Hatherton Street Car Park near Walsall Housing Group building         |
| Hawthorne Road, Shelfield - junction Lichfield Road                   |
|   |
| Hazelwood Road, Streetly - junction Cedar Road                        |
| Hazelwood Road, Streetly - junction Limetree Road                     |
| Heath Acre, Moxley – corner of Holyhead Road Service Road             |
| Hereford Close, Aldridge  |
| Helston Rd junction Cambourne Road                                    |
| High Street, Walsall - junction Goodall Street                        |
| High Street, Walsall Wood - outside St Johns Medical Centre           |
| Highgate Road - junction Sandwell Avenue                              |
| Highgate Road - junction Avion Road                                   |
| Hillcrest Gardens - junction Longwood Rise Willenhall                 |
| Hillingford Avenue, Pheasey - junction Horsley Road outside           |
| number 32   |
| Hillside, Brownhills - junction Friezland Lane by lamp column         |
| Hilton Road Allens Centre   |
|   |
| Hollands Way, Walsall Wood  |
| Hollyoak Road, Sutton Coldfield - opposite number 7                   |
| Horsley Road, Pheasey – outside number 1                              |
| Inglewood Grove, Streetly - junction Wood Lane                        |
| Intown Row, Walsall - opposite 5 <sup>th</sup> Battalion Club (on car |
| park)   |
| Ivanhoe Road, Pheasey - outside number 49                             |
| Kinross Crescent, Pheasey - junction Berwick Close                    |
| Knaves Castle Avenue, Brownhills                                      |
| Latimer Street, Willenhall - side of number 13                        |
| Laurel Drive junction Maxholm Road                                    |
| Laurel Drive junction Mullberry Walk                                  |
| Lawson Close, Aldridge - outside number 21                            |
| Lawson Close, Aldridge, Walsall - opposite number 5                   |
| Leamore Lane, Bloxwich - junction Reaymer Close                       |
| Leighton Close, Pheasey - outside number 16                           |
|   |

| Leighton Road - outside number 44 Great Bridge Road,         |
|--|
| Moxley   |
| Leyland Croft, Pelsall - on roundabout                       |
| Licfield Road, Walsall Wood - junction Coppice Road by bus   |
| shelter  |
| Lichfield Road- outside number 162, Walsall Wood - junction  |
| Shire Ridge  |
| Lichfield Road, Sandhills, Brownhills - opposite number 2    |
| Lichfield Road, Sandhills, Brownhills - opposite number 52   |
| Lichfield Road, Sandhills, Brownhills - opposite number 84   |
| Lichfield Street, Walsall side of Library                    |
| Lime Tree Road, Streetly - junction Beechcroft Crescent      |
| outside number 68  |
| Lime Tree Road, Streetly - junction Beechcroft Crescent      |
| outside number 3   |
| Lincoln Rd, Walsall junction Princes Avenue                  |
| Linton Road, Pheasey – outside number 12                     |
| Little London, Walsall – corner of access road to flats      |
| Livingston Road, Bloxwich - junction Green Rock Lane         |
| Longwood Rise, Willenhall junction Hillcrest Gardens         |
| Longwood Road / Beacon Hill junction at traffic lights       |
| Lowlands Avenue / Aldridge Road junction, Streetly           |
| Lowlands Avenue, Streetly - junction with Lilac Ave, outside |
| number 72 Lowlands Avenue                                    |
| Lysways Street, Walsall - junction Hanch Place               |
| Marklew Close, Brownhills                                    |
| Marwood Croft, Streetly junction Carlton Avenue              |
| Maybrook Road, Walsall Wood - outisde Unit 21                |
| Maybrook Road, Walsall Wood - junction Coppice Road          |
| Maybrook Road, Walsall Wood -o/s freight terminal            |
| Mill Place, Harden - outside number 1 Mill Place, junction   |
| Coalpool Lane  |
| Monmer Lane, Willenhall - on bridge before the garage        |
| Netherhall Avenue Estate, Pheasey, side of number 4          |
| Nevison Road, Pheasey - junction of Waverley Road            |
| New Road, Brownhills - junction Church Road opposite         |
| number 38  |
| New Street, Walsall - next to lighting column 1,             |
| New Street, Rushall - junction Rowley Place (Rushall Mews)   |
| New Street, Shelfield  |
| Newquay Road, Park Hall, Walsall - opposite Newquay Close    |
| Nighwood Drive, Streetly - junction Laneside Avenue          |
| Norfolk New Road, Walsall (turning head)                     |
| Old Lindons Close Streetly                                   |
| •  |
| Paddock Lane, Walsall  |
| Pargeter Street / Wolverhampton Road, Walsall                |
| Pelsall Village Centre                                       |
| Penryn Rd, Walsall   |

| Dhogooy Library on our park                                    |
|--|
| Pheasey Library, on car park                                   |
| Phoenix Rise, Darlaston - side of number 3                     |
| Pinetree Drive, Streetly - junction Whitethorn Crescent        |
| outside number 28  |
| Pinfold Court, Darlaston                                       |
| Pinfold Lane, Streetly - opposite Crook Lane on verge          |
| Pinley Grove, Pheasey – outside number 2                       |
| Pinson Road, Willenhall – near junction Somerford Place        |
| Planetree Road, Streetly - junction Yewtree Road opposite      |
| number 22  |
| Pleck Library  |
| Pomeroy Road, Pheasey – outside number 59                      |
| Pommel Close, Walsall – junction Segundo Road                  |
| Quantock Close, Brownhills                                     |
| Queslett Road, Pheasey - opposite Allingham Grove, on verge    |
| Queslett Road, Pheasey - opposite number 226                   |
| Raymond Close, North Walsall - opposite number 8               |
| Reaburn Road, Pheasey - outside Pheasy Park Primary            |
| school   |
| Redruth Road, Park Hall, Walsall - opposite number 43          |
| Ridgeway, Aldridge – outside number 22                         |
| Roberts Road, Coalpool outside number 9                        |
| Rollingmill Street, Walsall - right side of cemetary entrance  |
| Rushall Library  |
| Ryecroft Cemetery  |
| Sandbeds Road , Willenhall - junction High Road and Haley      |
| Street   |
| Selmans Hill, Bloxwich - opposite number 54                    |
| Selvey Avenue, Streetly - turning head                         |
| Sherlock Close, Willenhall - junction Lowbridge Close          |
| Short Street, Brownhills - outside St James House              |
| Simmonds Place, Brownhills - junction Hillside                 |
| Skip Lane, Walsall - junction Brackenwood Road                 |
| Sneyd Lane, New Invention - junction Crab Lane                 |
| Somerford Place, Willenhall - before the bridge on right       |
| South Walsall Library  |
| St Austell Road junction Penryn Road                           |
| St Giles School, Willenhall                                    |
| St Ives Road, Park Hall, Walsall - junction Newquay Road       |
| St Johns Road, Brownhills - outside number 18                  |
| Stirling Crescent, Willenhall – junction of The Hayes          |
| Stirling Crescent, Willenhall - opposite number 23 junction of |
| The Hayes  |
| Stonehurst Road, Pheasey - opposite Selvey Road                |
| Stoney Lane, Bloxwich - junction Millfield Avenue              |
| Stoney Lane, Bloxwich - opposite number 143                    |

| Stoney Lane, Bloxwich - opposite number 73   |
|--|
| Straight Road, Willenhall – outside number 48 Straight Road                                  |
| Streetly Library   |
| Streetly Crematorium   |
| Sutton Road, Street – near to the junction of Beacon Road                                    |
| Sutton Road, Walsall – outside nummber 497   |
| Tamworth Close, Brownhills – by parking bays   |
| The Crescent, Willenhall – opposite Robin Hood pub   |
| The Crescent, Willenhall - end of Fletchers Lane   |
| The Pines, Walsall - junction Emery Close  |
| Thistle Down Close   |
| Tyndale Crescent, Pheasey - opposite number 74   |
| Union Street, Walsall - opposite Millsum House flats   |
| Upper Rushall Street, Walsall – at the junction of Church Hill                               |
| Vale View, Aldridge – at the junction of Whetstone Lane                                      |
| Valley View, Brownhills - junction Catshill Road   |
| Vicarage Walk, Caldmore, Walsall - near to number 13   |
| Victoria Road, Darlaston - opposite Victoria House   |
|  |
| Wallows Lane opposite number 148 Walsall Road, Rushall – at the junction of Pelsall Lane (by |
| bridge)  |
| Walsall Road, Aldridge – at the junction of Station Roa                                      |
| Walsall Wood Library   |
| Warewell Street, Walsall - junction Balls Hill   |
| Wayside Gardens, Willenhall – at the junction of Furzebank                                   |
| Way  |
| Well Lane, Bloxwich – at the junction of Walker Road   |
| West Bromwich Road, Walsall - next to lamp column 16   |
| (opposite 250)   |
| Westville Road, Walsall - outside number 4   |
| Whetsone Lane, Aldridge - outside number 233   |
| Whitmore Street, Walsall – junction of New Mills Street                                      |
| Willenhall Lane, Bloxwich  |
| Willenhall Lawn Cemetery   |
| Willenhall Library   |
| Wimpress Way, Pheasey - junction Beacon Road   |
| Wolverhampton Street, Darlaston – opposite the Staffordshire                                 |
| Knot pub   |
| Wood Lane, Pelsall, at the junction of Forge Road  |
| Woodside Road, Walsall – on roundabout at Calthorpe Road                                     |
| Yewtree Road, Streetly – at the junction of Elmtree Road                                     |
| opposite number 74   |
|  |

# SALT BIN REQUEST ASSESSMENT FORM

| Road Name               |
|-------------------------|
| Name of Assessor        |
| Location                |
| Requested By            |
| Ward                    |
| Date of Date Assessment |

| B road                | 75 |  |
|-----------------------|----|--|
| Classified unnumbered | 50 |  |
| road                  |    |  |
| Unclassified road     | 30 |  |

(For use with new requests only existing salt bin locations to remain)

# 1. Gradient of Carriageway

| Greater than 1 in 10 | 100 |  |
|----------------------|-----|--|
| 1 in 10 to 1 in 15   | 50  |  |
| 1 in 16 to 1 in 30   | 30  |  |
| Less than 1 in 30    | Nil |  |

# 2. Carriageway Horizontal Alignment

| Bend < 100m Radius | 60  |
|--------------------|-----|
| Bend < 250m Radius | 20  |
| Bend > 250m Radius | Nil |

# 3. Close Proximity (25m) and Falling Towards

| A road 90 |
|-----------|
|-----------|

# 4. Number of Premises for Which Only Access (cul-de-sac)

| Over 50  | 30  |  |
|----------|-----|--|
| 20 to 50 | 20  |  |
| 0 to 20  | Nil |  |

TOTAL SCORE (min 200 required) SALT BIN APPROVED - YES / NO

# Advice to members of the Public

- There's no law to prevent you from clearing snow and ice on the footpaths
  outside your property or public spaces but anyone clearing footways should be
  careful, use common sense and not do anything which would make the footway
  more dangerous to use.
- Your safety is of paramount importance so always wear high visibility vest, warm clothing and sturdy footwear when undertaking snow clearance.
- Only clear snow from pavements and footways; do not clear snow from any roads.
- Always face oncoming traffic when working near a carriageway.
- If you are working alone, always tell a friend or relative where you are and when you are likely to return.
- If you can, start to clear the snow before it's compacted by people walking on it.
- Always bend your knees and not your back when shoveling snow.
- Spread salt as you progress to stop ice forming on the area you have cleared.
- Think carefully about where you pile snow; do not block driveways, drainage channels and never place it in the road.
- Do not use water to melt snow and ice, this will just re freeze and make the pathway more slippery.
- Always take regular breaks as snow clearance is hard work.
- Always wear gloves to prevent salt contamination on your hands and pay particular attention to avoid salt contact with your eyes.

# **Communications**

The provision of timely and accurate information about current and predicted road network conditions is vital in assisting the travelling public with their journey planning decisions.

The Council will provide regular updates through a range of social media, its corporate website and through variable message signs located at strategic points on the road network.

Motorists are advised to be prepared for the worst, and always consider if the journey is essential prior to departure. When the journey is essential, motorists are advised to check the weather conditions first and if possible plan their journey around parts of the road network subject to treatment.

Information on current adverse weather conditions and the council winter service response to those conditions can be found on the following link:

Walsall Council's Winter Service webpage

#### Public Self Help

Guidance has been published by the Department for Transport on how the public can assist their communities in clearing snow and ice without fear of litigation. This useful Information can be found on the following link:

https://www.gov.uk/clear-snow-road-path-cycleway

# **Decision Making Procedure**

Decision makers will determine and coordinate the Council response to winter weather conditions. The decision maker will review the weather forecast information, data available from weather stations locate within the borough and taking account of the National Winter Service Research Group practical guide for winter service, March 2019.

All decision making is accurately recorded to aid learning and development for decision makers whilst providing an audit trail of the council's winter service response.

#### SAMPLE DECISION MAKING PROCEDURE

(FOR GUIDANCE ONLY)

| Road Surface                           | Spreader      |          | ler Capability |          |   |
|--|---------------|----------|----------------|----------|---|
| Temperature (RST)<br>when frost/ice is | Fai           | Fair     | Fair           | Goo      | d |
| predicted                              | Dry/Damp Road | Wet Road | Dry/Damp Road  | Wet Road |   |
| At or above -1.0°C                     | 8             | 8        | 8              | 8        |   |
| -1.1°C to -2.0°C                       | 8             | 11       | 8              | 8        |   |
| -2.1°C to -3.0°C                       | 9             | 17       | 8              | 13       |   |
| -3.1°C to -4.0°C                       | 12            | 23       | 9              | 17       |   |
| -4.1°C to -5.0°C                       | 14            | 28       | 311            | 21       |   |
| -5.1°C to -7.0°C                       | 20            | 39       | 15             | 30       |   |
| -7.1°C to -10.0°C                      | 27            | 54       | 20             | 40       |   |
| -10.1°C to -15.0°C                     | 38            | 75       | 28             | 56       |   |

#### **DECISION MAKERS ROLE AND RESPONSIBILITIES**

The winter service decision maker will be responsible for determining when, and at what time, and to what extent the council's winter service operational plan is put into operation.

The post holder will mobilise the contractor, detail the spread rate, update relevant databases and notify colleagues and selected external partner agencies each time the service is required.

The Winter Service decision maker will:

- Be given training relevant to the role.
- Assess the forecast weather and road surface temperature forecasts that are provided four times each day with a view to determining whether Winter Service provision is required.
- Keep the contractor informed as to whether the provision of Winter Service is being considered, or whether the forecast is such that normal operations will be possible.
- Notify the contractor of the decision made.
- Liaise with colleagues, both within Walsall and across the West Midlands as required.
- Liaise with our forecast provider when further advice is required and receive calls.
   when there is a significant forecast change that is likely to warrant further action.
- Liaise with the Emergency Planning Duty Officer regarding any significant incidents on or affecting the highway.
- Keep relevant spreadsheets up to date and send communications to colleagues and selected external agencies on the decision made.

# **Sample Winter Service Decision Maker Daily Record Sheet**

| Decision maker name:         |                | Date:   |         |         |
|------------------------------|----------------|---------|---------|---------|
| Forecaster's Name:           |                |         |         |         |
| Forecast and Decision Record | Time of Issue: |         |         |         |
|                              |                |         |         |         |
|                              |                |         |         |         |
| Forecast Summary             | RAG            | MIN RST | MIN AIR | TIME    |
| 1 Greek Sammary              | 10.00          |         |         | RST <0° |
|                              |                |         |         |         |
|                              |                |         |         |         |
|                              |                |         |         |         |
|                              |                |         |         |         |
|                              |                |         |         |         |
|                              |                |         |         |         |

| Action: |  |
|---------|--|
|         |  |
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