

Health and Wellbeing Board Work Programme 2017 -2018

Purpose: To set a work programme for the Health and Wellbeing Board (HWB) that ensures HWB duties are fulfilled

Duties	Start date	End date/when achieved	HWB lead
HWB Communication/engagement with partners/public			
<ul style="list-style-type: none"> Key messages arising from discussions at HWB meeting to be identified for communication to public via social media or other methods 	Final agenda item for every HWB meeting		All HWB members
<ul style="list-style-type: none"> Update to HWB on progress regarding locality work structures and their role in engagement 	30 Oct 2017		CCG Accountable Officer/ Exec Director Social Care
HWB Infrastructure			
<ul style="list-style-type: none"> Report to HWB on progress of HWB working groups identified within infrastructure: <ul style="list-style-type: none"> ➤ Strategic Advisory Group ➤ Joint Commissioning Committee ➤ Walsall Together ➤ Task and Finish Groups <p>(Reports from working groups to follow relevant meetings and/or every 6 months)</p>	To be reviewed and timetable confirmed		CCG Accountable Officer/ Exec Director Social Care
Assurance of progress of work to tackle HWB priorities in Walsall Plan			
<ul style="list-style-type: none"> Priority 11: Build a sustainable third sector through individual and collective engagement Priority 1: Increase opportunities for, and take-up of, volunteering 	11 Sept 2017 11 Sept 2017 - report from Obsession Group Future dates for reports on HWB		Exec Director

Health and Wellbeing Board Work Programme 2017 -2018

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	obsession to be agreed		
<ul style="list-style-type: none"> Priority 2: Improve maternal and newborn health 	30 Oct 2017		
<ul style="list-style-type: none"> Priority 3: Enable and empower individuals to improve their physical and mental health Priority 4: Maximise emotional wellbeing and resilience of adults Priority 5: Reduce loneliness and isolation and increase support through social networks 	11 Sept 2017		
<ul style="list-style-type: none"> Priority 6: Support independent living 	Reporting to be confirmed once NHS submission dates are known		
<ul style="list-style-type: none"> Priority 7: Remove unwarranted variation in healthcare and ensure access to services with consistent quality Priority 8: Enable those at risk of poor health to access appropriate health and care, with informed choice Priority 12: Deliver prevention and intervention through health and care locality delivery models (link to STP) 	30 Oct 2017		
<ul style="list-style-type: none"> Priority 9: Develop an environment to enable healthy lifestyles Priority 10: Improve air quality 	11 Sept 2017		
Assurance of progress in achieving actions for HWB 'obsession': To support the capacity of VCSEs in Walsall, and greater connectivity between the VCS and partners, in order to improve health and wellbeing for all, by			

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increasing the number of Walsall residents who volunteer, in particular around loneliness and isolation and physical activity			
<ul style="list-style-type: none"> Confirmation of actions in action plan 	24 July 2017		
<ul style="list-style-type: none"> Progress on year 1 actions reported to HWB 	10 April 2018		
To review Commissioning/spending plans			
<ul style="list-style-type: none"> Review of Clinical Commissioning Group (CCG) commissioning/spending plans 	11 Dec 2017		CCG Accountable officer
<ul style="list-style-type: none"> Review of LA commissioning/spending plans 	10 April 2018		LA Exec Directors
To ensure a HWBB fit for purpose (Board development programme)			
<ul style="list-style-type: none"> Board development sessions for 17/18 municipal year 	Sept 2017(TBC) Topic: Primary Care and Locality Hubs (CCG lead)		Exec Director of Social Care
	Oct/Nov 2017		Exec Director of Social Care
	Jan/Feb 2017		Exec Director of Social Care
	April 2017		Exec Director of Social Care
Safeguarding			
<ul style="list-style-type: none"> Presentation of the annual reports of the Walsall Adult and Children's 	To be scheduled		Exec Directors of Social

Health and Wellbeing Board Work Programme 2017 -2018

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Safeguarding Boards	between Oct and Dec		Care and Children's Services
Integration of Health and Social Care			
<ul style="list-style-type: none"> Update from Integration Board on progress, including Better Care Fund programme containing 8 major Change Schemes: <ul style="list-style-type: none"> Integration of Community Services Transitional Care Pathways Assistive Technology Dementia care Services Mental Health Services Support to Carers Long Term Social Care – Community and Residential Voluntary and Community Sector Impact on Hospital Flows <p>The updates will include both progress/performance targets and finance. 2017/18 submission dates to NHS England are not yet available, but if they follow the same pattern as last year they will be:</p> <ul style="list-style-type: none"> May 24th 2017 (Q4) End Aug 2017 (Q1) Nov 2017 (Q2) Feb 2018 (Q3) May 2018 (Q4) 	<p>Standing agenda item. Also to include reports on degree of engagement with stakeholders</p> <p>Integration/BCF milestones and dates to be confirmed (See previous column)</p>		Exec Director of Social Care/ CCG Accountable Officer
Updates from previous pieces of work			
Update on progress of planning and regulatory decisions and processes group	11 September		

Health and Wellbeing Board Work Programme 2017 -2018

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	2017		
Update on progress in topics last covered by HWB T&F groups: <ul style="list-style-type: none"> • Infant Mortality • Diabetes 	11 Sept 2017 To be confirmed with CCG		
CAMHS Transformation Plan			
<ul style="list-style-type: none"> • Update from lead on progress against key actions in CAMHS plan • Next update on key actions in CAMHS plan 	12 June 2017 11 th Dec 2017	Achieved 12 June 2017	Alicia Wood/Uma Viswanathan/Fiona Davies
Updates from partner organisations (HealthWatch Walsall, Police, Fire Service, Voluntary sector)			
<ul style="list-style-type: none"> • Healthwatch Walsall Annual Report presented to HWB • Update from HealthWatch Walsall on current work and progress, to include degree of engagement with public (Report to come to HWB every 6 months) 	24 July 2017 12 Feb 2018 July 2018		HealthWatch representative
<ul style="list-style-type: none"> • Update from Police Report to come to HWB every 6 months 	11 Oct 2017 10 Apr 2018 Oct 2018		Police representative
<ul style="list-style-type: none"> • Update from Fire Service 	11 Sept 2017		Fire Service representative

Health and Wellbeing Board Work Programme 2017 -2018

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Report to come to HWB every 6 months	12 Feb 2018 Sept 2018		
<ul style="list-style-type: none"> Update from Voluntary Sector through One Walsall (previously WVA) (Report to come to HWB every 6 months) 	12 June 2017 11 Dec2017 June 2018	Achieved 12 June 2017	WVA representative
Pharmaceutical Needs Assessment (PNA) refresh for 2018 -2020			
<ul style="list-style-type: none"> Present project initiation document to HWB for approval of process 	6 March 2017	Achieved 6 March 2017	DPH
<ul style="list-style-type: none"> Present draft PNA to HWB 	24 July 2017		DPH
<ul style="list-style-type: none"> Consultation on draft PNA 	Sept – Nov 2017		DPH
<ul style="list-style-type: none"> Final PNA to HWB for approval 	12 Feb 2018		DPH
Sustainability and Transformation Plan (STP) and Walsall Together Programme			
<ul style="list-style-type: none"> STP current milestones and dates to be confirmed 			CCG Accountable Officer and other HWB leads
<ul style="list-style-type: none"> 			
<ul style="list-style-type: none"> 			
<ul style="list-style-type: none"> Walsall Together Programme milestones and dates to be confirmed 			CCG Accountable Officer