

Community Associations
and Delegated Budgets
Walsall Metropolitan
Borough Council

ACTION PLAN

Reference:	Walsall MBC – action plan
Date:	February 2005

Page	Recommendation	Priority 1 = High 2 = Med 3 = Low	Responsibility	Agreed	Comments	Date
Title						
6	R1. The council should specify the level of professional qualification for community association youth workers in the new service level agreements	1	Principal Youth Officer	v	Specified in the new SLA	April 2005
6	R2. The council should develop a coherent, corporate and strategic approach to community development, ensuring that account is taken of the multiple sources of funding provided to community organisations	1	Principal Community Development Officer	v	Officers will be available to discuss Council priorities and external opportunities with Community Organisations	October 2005
9	R3. The council should ensure that delegated funding is allocated according to strategic priorities. Strengthen the project appraisal process accordingly.	1	Principal Youth Officer	v	New funding arrangements are being introduced with allocations based on numbers of young people and a needs assessment	April 2005
9	R4. The Executive Director should ensure that project appraisal arrangements include a robust assessment of costs	1	Assistant Director	v	New funding arrangements will incorporate this requirement.	April 2005
9	R5. Officers should investigate the reasons for the wide variations in costs between CAs and use the results to help inform the development of standardised unit costs	1	Principal Youth Officer Resource & Partnership Manager	v	Standardised unit costs have been introduced following work on actual expenditure.	April 2005.

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9	R6. Officers should benchmark costing mechanisms, and costs, with other authorities	2	Community Development Officer	v	Work will be done on this in 2005	December 2005
9	R7. The Executive Director should provide further guidance to community associations on the project appraisal process, to ensure that there is clarity and transparency about the process and about what they are expected to deliver	1	Assistant Director	v	Information sent to Community Association's in early April	April 2005
9	R8. The council should review the SLAs and strengthen them where necessary. In particular, ensure that outcomes and performance targets are clearly specified and ensure that SLAs take account of the new performance management and quality assurance arrangements.	1	Principal Youth Officer Resource & Partnership Manager Principal Community Development Officer	v	New Service Level Agreements produced.	June 2005
9	R9. SLAs should be written in plain language	1	Resource & Partnership Manager	v	New Service Level Agreements have been reviewed and language revised.	April 2005
11	R10. The Executive Director should introduce performance standards for the time taken to process payments to community associations	2	Assistant Director	v	Standards will be developed during the course of the year.	December 2005
11	R11. Officers should ensure that the council's records for all CAs, including annual statements of	2	Resource & Partnership Manager Principal Youth Officer	v	Accounts information is being made up to date. Minutes etc. will be done during the course of the	September 2005 March 2006

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	accounts, are complete and up to date		Principal Community Development Officer		year.	
11	R12. The Executive Director should review reporting arrangements to senior managers and members, to ensure that progress against strategic objectives and targets is properly reviewed and evaluated	2	Assistant Director	v	Regular reporting are being set in place for both the Cabinet Members and Scrutiny Panel.	October 2005