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CabinetOfficer@walsall.gov.uk

AUDIT COMMITTEE – REMAINING DRAFT WORK PROGRAMME 2004/5

ACTIVITY	01.02.05	17.03.05	LEAD OFFICER
Risk management	Focus on strategic risk management – identification and reporting of risk and the processes in place to manage them	N/A	AJ/RF
Internal audit work plan	N/A	Draft internal audit plan for 2005/6	DB
Internal audit – quarterly monitoring	Quarterly position as at 31.12.04	N/A	DB
Selected internal audit reports/projects for scrutiny	N/A	• Those selected on 01.02.05	DB
		• Focus on payrolls systems, processes and allied issues	DB
Audit Commission reports	As required	As required	BW
	Follow-up on agency staffing	Oracles, serco contract, partnership working and community associations	BW
Annual Audit letter	• Annual Audit Letter 2004	N/A	BW
	• Summary of actions arising from 2003 Annual Audit Letter	Action plan arising from 2004 Annual Audit Letter	AB
Quality assurance and performance management processes	N/A	Focus on the council's integrated performance management framework – critical appraisal of the corporate processes to ensure quality assurance and performance management	RF
Statement of accounts	N/A	N/A	VC
Officers statutory responsibilities and obligations	Position statement and review of the current position with regard to these issues with any proposals for changes		AB/DB/BG