



## Integrated Facilities Management

### Statutory Compliance and your responsibilities.

As Walsall Council are the owner of your building, we have a legal responsibility to ensure that all staff, members of the public and children are within a safe environment.

Therefore, we are asking for the following information:

- 5 year electrical fixed wire test certificates
- 12 month gas certificates
- Legionella works certificates
- Lightning conductors
- Lifts and hoists, if applicable
- Roller shutters
- Fire alarm
- Emergency lighting certificates

Prior to works commencing:

- Collateral warranties and insurances
- Council permission to do works
- Planning permission
- Building regulations

On completion of works:

- Full CAD drawings of the site showing new layout and services
- Electrical certificates
- Gas certificates
- Structural calculations
- Copies of long term guarantees (roofing, large building works)