

Incident Management Team

Increasing Walsall COVID Cases

Terms of Reference

Purpose

To provide local multi-agency leadership in response to increasing COVID cases within the Borough of Walsall.

The Incident Management Team (IMT) will ensure a local co-ordinated approach to COVID whilst ensuring activities within Walsall are joined up with Multi-Agency structures and internal command and control arrangements of partners. The IMT will seek to ensure that Walsall partners deliver a joined up local response that is proactively to minimise the risk of increased COVID cases.

Aim

To ensure the strategic collaboration and support between Walsall partners, to ensure we can support our communities and proactively respond to COVID within Walsall.

Objectives

- Maintain an overview of the emergency response arrangements and link to Multi-Agency structures outside of Walsall;
- Provide a platform for Walsall partners to share and work together to minimise the spread and impact of COVID;
- Coordination of cross cutting policies that support Walsall's response;
- Provide consistent support to vulnerable people across Walsall;
- Provide support and mutual aid across Walsall partners;
- Establish a multi-agency framework for the overall management of the incident;
- Ensure prioritised actions are coordinated and integrated;
- Formulate and coordinate media messaging and communication plans.

Reporting, Roles and Responsibilities

This is a multi-agency team, sitting under the Tactical Coordination Group (TCG) within the standard Response Structure.

Although under the TCG in multi-agency response, this team is a senior officer group within Walsall, members should be able to commit their organisations as required.

This team also has a link, through the chair, to the Strategic Co-ordinating Group (SCG) and Regional Recovery Group (RCG).

This team does not replace any statutory partner Command and Control structures - all partners remain legally responsible, this team seeks to coordinate activity and support partners only.

Provides a platform to escalate issues to partners within Walsall and regionally through Strategic Coordination Group (SCG), TCG and RCG members.

Additional specific focused work maybe required and will be agreed by the team e.g. Enforcement.

To translate the wider response (conurbation, region, national) into a local Walsall approach.

Structure and Membership

Walsall Council will host and chair this meeting

A Loggist and minute taker will be provided.

Walsall Council will also provide tactical advice on any response activity.

Core Membership

Walsall MBC	
Chief Executive & Internal Gold Commander	Dr Helen Paterson (RCG Link)
Deputy Gold Commander and Executive Director, Economy, Environment & Communities (Simon Neilson)	Interim Executive Director of Adult Social Care (Kerrie Allward)
Internal Silver Commander and Executive Director: Children's Services (Sally Rowe)	Director of Public Health (Stephen Gunther)
Interim Executive Director, Resources & Transformation (Deborah Hindson)	Director of Governance (Tony Cox)
Resilience Unit (TCG Link) (Lianne Deathridge)	Communications Team (Kate Goodall)
Emergency Responders	
West Midlands Police – Walsall LPU (Andy Parsons)	West Midlands Fire Service (Juliet Malone/Peter Walters)
West Midlands Ambulance Service (Steve Wheaton)	
Health	
Walsall Healthcare NHS Trust (Richard Beeken/Daren Fradgley)	Walsall CCG (Geraint Griffiths)
Black Country Healthcare NHS Foundation Trust (Mark Axcell/Marsha Foster)	Regional Convenor (DHSC) Clive Wright
PHE Sue Ibbotson	

Partners	
Wolverhampton University, Walsall Campus (Geoff Layer)	Black Country LEP (Sarah Middleton)
Highways England (Stephen Callister)	TfWM (Steve McAleavy)
Walsall College (Deb Rajania)	WHG (Gary Fulford/Robert Gilham)
One Walsall (Davina Lytton /Manjit Dehal)	School Forum Chair (Max Vlahakis)
Walsall Economic Board (Manjit Jhooty)	

Members of the IMT are to represent their organisation and to be a conduit between the IMT and their organisation(s).

Each member also brings a professional understanding of their area of business and may be required to cascade information to relevant partners.

There may be occasions when several representatives are required from one agency, if this is the case it will be for that agency to agree the appropriate representation in consultation with the chair.

Meeting Arrangements

Meetings will be virtual via MS Teams.

Frequency is weekly but will be kept under regular review

28 September 2020