

Healthwatch Financial Model - Budget Forecast

The anticipated budgets are indicitive and subject to change. The budgets are expected to reduce by 15% each year.

During the tender evaluation period Providers may be asked to clarify their budget forecast. Walsall Council recognises that the Provider’s budget forecast may change post contract award as may the available Council budget. Therefore the Council will work in good faith and co-operation with the Provider to deliver the service with the budget implications that may arise.

Based on the indicative annual funding available please provide your annual budget requirement for this period, and a detailed financial model for the first three years of Healthwatch Walsall using the headings below (please provide your own sub-categories where applicable), showing an annual breakdown of the projected costs. Please insert as requested and where applicable in the yellow sections below.

Prices quoted must be exclusive of VAT

		It is anticipated that the budget available for Yr1 is £210k	The anticipated budget for Yr2 is £178,500 (15% reduction)	The anticipated budget for Yr3 is £151,725 (15% reduction)
COSTING BREAKDOWN	Indicative numbers of staff based on FT equivalent	Year 1 - 01/04/16 – 31/03/17	Year 2 - 01/04/17 – 31/03/18	Year 3 (12 month option period) 01/04/18 – 31/03/19
SET UP COSTS				
Establishment of Legal Entity		Insert costs if applicable		
Establishment of Constitution & Governance		Insert costs if applicable		
TUPE costs		Insert costs if applicable		
Other set up costs		Insert costs if applicable		
Insert detail of any additional set up costs		Insert costs if applicable		
Insert detail of any additional set up costs		Insert costs if applicable		
Insert detail of any additional set up costs		Insert costs if applicable		
Insert detail of any additional set up costs		Insert costs if applicable		
Insert detail of any additional set up costs		Insert costs if applicable		
STAFF				
Management Salaries	Insert staff numbers	Insert costs if applicable	Insert costs if applicable	Insert costs if applicable
Administration Staff Salaries	Insert staff numbers	Insert costs if applicable	Insert costs if applicable	Insert costs if applicable
Support Worker Salaries	Insert staff numbers	Insert costs if applicable	Insert costs if applicable	Insert costs if applicable
Volunteer Management and costs	Insert staff numbers	Insert costs if applicable	Insert costs if applicable	Insert costs if applicable
Reseach/Analysis costs		Insert costs if applicable	Insert costs if applicable	Insert costs if applicable
Staff Training		Insert costs if applicable	Insert costs if applicable	Insert costs if applicable
Recruitment costs		Insert costs if applicable	Insert costs if applicable	Insert costs if applicable
Training & Development		Insert costs if applicable	Insert costs if applicable	Insert costs if applicable
Marketing & Publicity		Insert costs if applicable	Insert costs if applicable	Insert costs if applicable
HEALTHWATCH BOARD				
Management costs		Insert costs if applicable	Insert costs if applicable	Insert costs if applicable
Remuneration		Insert costs if applicable	Insert costs if applicable	Insert costs if applicable
OFFICE				
Rent/Accommodation		Insert costs if applicable	Insert costs if applicable	Insert costs if applicable
Facilities		Insert costs if applicable	Insert costs if applicable	Insert costs if applicable
Records Management		Insert costs if applicable	Insert costs if applicable	Insert costs if applicable
Computers including licences		Insert costs if applicable	Insert costs if applicable	Insert costs if applicable
General Office requirements		Insert costs if applicable	Insert costs if applicable	Insert costs if applicable
EXIT PLAN			Insert costs if applicable	Insert costs if applicable
MISC / ADDITONAL COSTS				
Insert details of any additional costs		Insert costs if applicable	Insert costs if applicable	Insert costs if applicable
Insert details of any additional costs		Insert costs if applicable	Insert costs if applicable	Insert costs if applicable
Insert details of any additional costs		Insert costs if applicable	Insert costs if applicable	Insert costs if applicable
Insert details of any additional costs		Insert costs if applicable	Insert costs if applicable	Insert costs if applicable
Insert details of any additional costs		Insert costs if applicable	Insert costs if applicable	Insert costs if applicable
Insert details of any additional costs		Insert costs if applicable	Insert costs if applicable	Insert costs if applicable
Insert details of any additional costs		Insert costs if applicable	Insert costs if applicable	Insert costs if applicable
Insert details of any additional costs		Insert costs if applicable	Insert costs if applicable	Insert costs if applicable
TOTAL OPERATING COSTS		0	0	0
INCOME				
Insert details of any income / funds		Insert income if applicable	Insert income if applicable	Insert income if applicable
Insert details of any income / funds		Insert income if applicable	Insert income if applicable	Insert income if applicable
Insert details of any income / funds		Insert income if applicable	Insert income if applicable	Insert income if applicable
Insert details of any income / funds		Insert income if applicable	Insert income if applicable	Insert income if applicable
Insert details of any income / funds		Insert income if applicable	Insert income if applicable	Insert income if applicable
Insert details of any income / funds		Insert income if applicable	Insert income if applicable	Insert income if applicable
Insert details of any income / funds		Insert income if applicable	Insert income if applicable	Insert income if applicable
TOTAL INCOME		0	0	0
TOTAL COST TO THE COUNCIL MINUS ANY ANTICIPATED INCOME		0	0	0
TOTAL COST OF CONTRACT AND USER FOR EVALUATION PURPOSES (3 YEARS)		0		